

**The Minutes of the Special Meeting
of the Rock Township Ambulance District Board of Directors
February 13, 2019**

OPEN MEETING:

A special meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairman Paul at 6:01p.m. on Wednesday, February 13, 2019.

ROLL CALL:

Directors and Administrative Personnel – Chairman Mark Paul conducted a roll call of those in attendance. In addition to himself, Vice-Chairperson Lynne Ruzicka, Director Christy Gay, Director Alicia Ott, Director Paul Horn, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, and Office Manager Jennifer Ello, were present.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

NEW BUSINESS:

Sale of 2003 Ford Expedition – Chief Appleton presented the Board with a spreadsheet containing the three (3) bid amounts that were received: \$1,625.00, \$1,800.00, and \$2,500.00. The vehicle was advertised on Craigslist for three (3) weeks.

Vice-Chairperson Ruzicka made a motion to authorize Chief Appleton to accept the bid for \$2,500.00 and complete the sale of the vehicle. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

Sale of 2008 Chevy Trailblazer – Chief Appleton presented the Board with a spreadsheet containing the seven (7) bid amounts that were received: \$637.85; \$652.00, \$713.00, \$755.00, \$1,100.02, and two (2) bids for the amount of \$1,500.00. The vehicle was advertised on Craigslist for three (3) weeks.

Per the advice of Mr. Bishop, Chief Appleton telephoned both bidders of \$1,500.00 to see if they would be comfortable with a coin toss decision. One replied that they would be accepting of a coin toss, the other bidder did not return the phone call.

Vice-Chairperson Ruzicka made a motion to authorize Chief Appleton to accept the bid for \$1,500.00 from the bidder who replied to the telephone call and complete the sale of the vehicle. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

Additional Item – Director Horn motioned to excuse Director Wooldridge from the meeting. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

FGM Agreement – Chief Appleton explained that this is the document presented by Mr. Mandell and Mr. Joggerst for Architectural Services. Mr. Bishop stated that he had reviewed the document and discussed it with FGM representatives. The agreement isn't perfect, but the District is not locked in for a long term. Discussion ensued.

Director Gay made a motion to authorize Chief Appleton to execute the Agreement with FGM Architects. Director Ott seconded.

There being no further discussion, a vote was taken, and the motion passed by majority (4 to 1).

Final H#4 Lease Payment – Chief Appleton explained that the House #4 lease payment is due on March 1, 2019, and bond funds will not be available until mid-April. The payment amount due is \$263,389.69. The District and Commerce Bank have worked together and reduced the penalty (for

late payment) to \$2,633.00 versus the normal 5% penalty. Discussion occurred regarding deferring the payment until the bond funds are available and incurring the penalty.

Director Gay made a motion to defer the payment until the bond funds are available and to incur the penalty. Director Ott seconded.

There being no further discussion, a vote was taken, and the motion passed by majority (3 to 2).

Bond Rating Agreement – Chief Appleton reminded the Directors that this is the agreement that Ms. Howard explained at the last meeting. The fee is \$22,000.00 to obtain the bond rating. Bond counsel has approved the agreement.

Director Gay made a motion to authorize Chief Appleton to execute the agreement with Moody. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed by majority (4 to 1).

NEXT MEETING:

Chairman Paul announced the next monthly meeting of the Board will be on Wednesday, February 27, 2019, at 6:00 p.m. at House #4.

ADJOURNMENT:

There being no further business to come before the Board, Vice-Chairperson Ruzicka made a motion to adjourn. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed unanimously at 6:27 p.m.


Cathy Wooldridge - Secretary of the Board

Board approved, signed, and sealed on: _____

2/27/19

