

**The Minutes of the 500th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
June 26, 2019**

OPEN MEETING:

The 500th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairman Paul at 6:01 p.m. on Wednesday, June 26, 2019.

ROLL CALL:

Directors and Administrative Personnel – Secretary Cathy Wooldridge conducted a roll call of those in attendance. In addition to herself, Chairman Mark Paul, Vice-Chairperson Lynne Ruzicka, Director Christy Gay, Director Alicia Ott, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, were present.

Director Paul Horn was not in attendance but participated electronically.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

VISITORS AND GUESTS:

Acknowledgement – Chairman Paul welcomed everyone to the meeting.

Public Comments – There were none.

MINUTES:

Approval of the 499th Meeting Minutes from May 22, 2019 – Secretary Wooldridge motioned to approve the minutes as presented. Director Gay seconded.

There being no further discussion, a vote was taken, and the motion passed unanimously.

FINANCIALS:

May 2019 Treasurer's Report – Mr. Rognan, Treasurer for the District, reviewed the year to date revenues and expenditures,

Vice-Chairperson Ruzicka motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

Cancellation Report Summary – The Directors reviewed the report which represented May assignments. There were 165 accounts, from 2017, 2018, and 2019, that were assigned to the collection agency totaling \$93,842.11. The Directors reviewed the detailed report.

Director Gay motioned to approve the Cancellation Report Summary. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed by majority, 5 to 0, with Director Horn abstaining.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

June was a very busy month.

The new monitors arrived. Deputy Chief Buchheit and Deputy Chief West have been working with Stryker to get them ready to be placed in service.

The UTV has been wrapped and is almost ready to be placed in service. The topic of purchasing a trailer for it will be discussed at a future meeting.

The two (2) new ambulances are in service now. A group discussion occurred.

The purchase of both properties is now complete.

The Planning Committee is meeting every two weeks. Drawings should be ready to present to the Board soon.

The District received CYANOKITs, valued at \$4,142.70, from the East West Gateway Council through a grant.

North Jefferson County Ambulance District purchased new monitors. They have supplies for LifePak monitors and have offered to sell us those supplies at a 50% reduction in cost.

Chairperson Paul inquired if the flooding has affected the District. Deputy Chief West replied that Joachim Plattin Ambulance District assisted us with calls south of Highway M.

Review Completed Patient Surveys – There were none.

Union Business-Shop Steward, Ron Lipp – He had no business to discuss.

OLD BUSINESS:

None

NEW BUSINESS:

Medical Control – MOU with Washington University/Dr. Siegler – Chief Appleton forwarded the agreement to Mr. Bishop upon receiving the Board's approval to do so. Several minor changes were made to the agreement and it has now been approved by Mr. Bishop. Deputy Chief West reported that in having a specific physician as our medical control a lot of communication has already occurred with him.

Secretary Wooldridge made a motion to authorize Chief Appleton to execute the Memorandum of Understanding with Washington University. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

EPICC (Opioid Resource and BAA) – Chief Appleton stated that Lieutenant Mark Hunter and Ms. Stephanie Franklin were interested in this program as a way to help our community. They researched the program and have information regarding the program to present to the Board.

Lieutenant Hunter explained that the program began in hospitals and has branched out into EMS. There is no cost to the District to participate. It is funded through the State of Missouri. Information and resources would be made available to patients to help them with opioid addiction. Discussion ensued. Mr. Bishop has reviewed and given his approval.

Director Ott made a motion authorizing Chief Appleton to execute the agreement to participate in the program. Director Gay seconded.

There being no further discussion, a vote was taken, and the motion passed by majority, 5 to 0, with Director Horn abstaining.

Surplus Property Policy – Chief Appleton explained, as a follow up to last month's discussion, Mr. Bishop has drafted a policy regarding the disposal of surplus property. A group discussion occurred.

Secretary Wooldridge made a motion to adopt the Asset Disposal Policy as presented. Director Gay seconded.

Director Horn questioned state statutes regarding the rules for school districts versus ambulance districts. Mr. Bishop addressed his concerns.

There being no further discussion, a vote was taken, and the motion passed unanimously.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following:

Full-Time service anniversaries in June: Crew Chief Terry Machisen, nineteen (19) years; Lieutenant Mark Hunter, five (5) years; and Chaplain Farrel, twenty-one (21) years.

There were no Part-Time service anniversaries in June.

CLOSING COMMENTS:

Chairman Paul, "Keep up the good work."

Director Horn inquired about the trees at House #3. Chief Appleton will check with the owner. He also informed the Board that the property, where the trees in question are located, is for sale.

NEXT MEETING:

The next regular monthly meeting will be Wednesday, July 24, 2019, at 6:00 p.m., at House #4.

Director Horn asked if the District was involved in any 4th of July activities to which Chief Appleton replied that we were not.

ADJOURNMENT:

There being no further business to come before the Board, Director Gay motioned to adjourn. Director Ott seconded.

A vote was taken, and the motion passed unanimously at 6:52 p.m.



Cathy Wooldridge
Cathy Wooldridge - Secretary of the Board

Board approved, signed, and sealed on: 7/24/19