

**The Minutes of the 538th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTOR
August 24, 2022**

OPEN MEETING:

The 538th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Lynne Ruzicka at 6:02 p.m. on Wednesday, August 24, 2022. The meeting was conducted at House #4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Jeremy Day conducted a roll call of those in attendance. In addition to himself, Chairperson Lynne Ruzicka, Vice-Chairman Mark Paul, Director Lindsay Sleet, Director Tara Mueller, Director Andrew West, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Josh Hemmelman, Chief Training Officer Corey Golec, Office Manager Jennifer Ello, Mr. Rick Rognan, Treasurer for the District, and Mr. Mark Bishop, Legal Counsel for the District, were all present.

PLEDGE OF ALLEGIANCE:

The group recited the Pledge of Allegiance.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Ruzicka welcomed everyone.

Public Comments – There were none.

MINUTES:

Approval of the 537th Meeting Minutes from July 27, 2022 – Secretary Day motioned to approve the meeting minutes as presented. Vice-Chairman Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0, with Director West abstaining.

FINANCIALS:

Prepare for Public Hearing – Mr. Rogan provided everyone with a preliminary Public Hearing Notice in preparation for the District setting its property tax rate in September. He explained the data contained in the notice. Discussion ensued. The Public Hearing will be held on September 21, 2022, at 7:00 p.m.

Vice-Chairman Paul motioned to publish and post the Public Hearing Notice and to hold a Public Hearing on September 21, 2022, at 7:00 p.m. Director Sleet seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

July 2022 Treasurer's Report – Mr. Rognan then reported on the finances of the District. At the end of July, we are under budget approximately \$48,000.00. Revenues and Expenditures were reviewed at length.

Vice-Chairman Paul motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director West seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Cancelation Report Summary – The Directors reviewed the detailed report which represented August assignments to the collection agency by EMS/MC. There were 138 accounts, from 2021 and 2022, totaling \$56,061.41.

Vice-Chairman Paul motioned to approve the Cancelation Report Summary. Chairperson Ruzicka seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

We are getting out in the public more and more. We are attending a lot of events, holding ambulance demonstrations, Arnold Days is coming up, the Jeffco Fire Engine Rally, school events, etc.

It's been a month full of meetings.

Chief Appleton, Deputy Chief Buchheit, and Deputy Chief Hemmelman will be attending the EMS Management and Consultants EMSpire Conference in Chicago at the end of September.

The excavation work for the detention pond at House #2 begins tomorrow.

Review Completed Patient Surveys – The Directors reviewed the patient surveys that were presented.

Union Business-Shop Steward, Ashley Denman – Ms. Denman had nothing to present.

OLD BUSINESS:

Service Animals – A Preliminary Introduction – Chief Appleton reported that there is still a lot of interest in this. However, Ms. Denman and Deputy Chief Hemmelman have been unable to move forward on this at this time. He requested the item be tabled until the project could move forward. The Directors were all in agreement to table this item.

District Funding Options – Chief Appleton explained that this item was completed last month with the decision to place a proposal on the November ballot.

NEW BUSINESS:

District Investment Strategies/MOSIPS Resolution and Agreement – Chief Appleton explained that Mr. Rognan has suggested this as a way to bring in more interest income to the District. Mr. Rognan explained the program. Discussion ensued. It was determined that Chairperson Ruzicka, Chief Appleton, and Ms. Jennifer Ello, Office Manager, will be listed as Authorized Officers in the agreement.

Vice-Chairman Paul motioned to adopt Resolution 2022-02, a Resolution Approving an Intergovernmental Cooperation Agreement for the Investment of Public Funds Through the Missouri Securities Investment Program (MOSIP). Secretary Day seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Bank Depository RFPs – Chief Appleton stated that there has been a lot of discussion regarding the banking fees that the District is paying. Five (5) Proposals were received. They were from Saint Louis Bank, Commerce Bank, Busey Bank, Simmons Bank, and Bloomsdale Bank. All of them have fees for their services. A lengthy discussion occurred.

The Directors would like to invite a representative from Saint Louis Bank and from Commerce Bank to the next meeting. Chief Appleton will extend the invitations.

Construction Management at Risk (CMAR)– Chief Appleton explained that the District used a general contractor (GC) for the last project. In that case, the GC obtains their own subcontractors. Utilizing a CMAR, subcontractors can bid. The District would have more cost control. FGM Architects have some experience working with CMARs. Discussion ensued. The Board must authorize the use of a CMAR prior to advertising for a CMAR.

Vice-Chairman Paul made a motion to authorize Chief Appleton to seek qualifications for a CMAR. Director Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Resolution Authorizing the District to Place a Sales Tax Proposal on the November Ballot – Mr. Bishop cautioned the group on the title of the proposition. He gave his legal opinion regarding the wording on several of the titles. He found no problem with the actual ballot language being presented. A lengthy discussion occurred. Ms. Denman

stated that the shop met and they are willing to work hard to get this passed. Another lengthy discussion ensued regarding the use of the money if the proposition passes.

Vice-Chairman Paul made a motion to adopt Resolution 2022-03: A Resolution Authorizing Submission to the Voters of the Rock Township Ambulance District, at the next election day, November 8, 2022, "Proposition Reduced Property Taxes" Imposing a Sales Tax of one-Fourth of One-Percent for the Purpose of Providing Funding for the Benefit of the Rock Township Ambulance District." Director Mueller seconded. There being no discussion, a vote was taken, and the motion passed by majority, 5 to 1; with Secretary Day voting "No."

Chief Appleton suggested that a committee be formed and that a special meeting of the Board of Directors may be needed to determine a budget for the educational information costs.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for August:

Full-Time: Mr. Michael Moorman, Paramedic, five (5) years; Mr. Jon Muller, Paramedic/Lieutenant, seven (7) years; Ms. Kym Bartlett, Paramedic, eighteen (18) years; Mr. Patrick DeClue, Paramedic/Battalion Chief, eighteen (18) years; and Ms. Pam Maness-Keller, Paramedic/Battalion Chief, eighteen (18) years.

Part-Time: Mr. Alex Lynn, Paramedic, seven (7) years.

Nine (9) new part-time employees (Paramedics and EMTs) have begun their orientation.

The Jefferson College Paramedic Program now has a waiting list of candidates.

Lieutenant Jon Muller and Paramedic Adam Passer have been chosen to participate in the Critical Care Program.

Paramedic Nick Farrel has volunteered to participate in the Community Paramedic Program.

NEXT MEETING:

The Board set the next monthly meeting for Wednesday, September 21, 2022, at 6:00 p.m., at House #4. A Public Hearing will occur that same evening at 7:00 p.m.

CLOSING COMMENTS:

Vice-Chairman Paul thanked everyone for coming to the meeting.

Director Day stated that he won't discourage anyone from supporting our proposition.

EXECUTIVE SESSION:


Vice-Chairman Paul motioned to enter into a closed session with closed vote and closed record for the purpose of approval of the Executive Session Minutes from 5/25/2022 pursuant to Section 610.021 of the Revised Statutes of Missouri. Director Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

The Board left open session at 7:40 p.m.

The Board returned to open session at 7:48

ADJOURNMENT:

There being no further business to come before the Board, Chairperson Ruzicka motioned to adjourn. Vice-Chairman Paul seconded. A vote was taken, and the motion passed unanimously, 6 to 0, at 7:48 p.m.



Jeremy Day - Secretary of the Board

Board approved, signed, and sealed on this date: 9/21/22

