

**The Minutes of the 502nd Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
August 28, 2019**

OPEN MEETING:

The 502nd regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairman Paul at 6:04 p.m. on Wednesday, August 28, 2019.

ROLL CALL:

Directors and Administrative Personnel – Secretary Cathy Wooldridge conducted a roll call of those in attendance. In addition to herself, Chairman Mark Paul, Vice-Chairperson Lynne Ruzicka, Director Christy Gay, Director Paul Horn, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, were present.

Chairman Paul motioned to excuse Director Alicia Ott from the meeting. Secretary Wooldridge seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

VISITORS AND GUESTS:

Acknowledgement – Guests and employees were present and Chairman Paul said it was nice to see everyone.

Public Comments – There were none.

MINUTES:

Approval of the 501st Meeting Minutes from July 24, 2019 – Secretary Wooldridge motioned to approve the minutes as presented. Director Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

Approval of the Special Meeting Minutes from August 14, 2019 – Secretary Wooldridge motioned to approve the minutes as presented. Vice-Chairperson Ruzicka seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

FINANCIALS:

July 2019 Treasurer's Report – Mr. Rognan, Treasurer for the District, reviewed the year to date revenues and expenditures. He stated that the District is approximately \$89,000.00 over budget but will be under budget by year end.

Vice-Chairperson Ruzicka motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

Cancellation Report Summary – The Directors reviewed the report which represented July assignments. There were 173 accounts, from 2018 and 2019, that were assigned to the collection agency totaling \$88,462.98. The Directors reviewed the detailed report.

Secretary Wooldridge motioned to approve the Cancellation Report Summary. Vice-Chairperson Ruzicka seconded.

There being no discussion, a vote was taken, and the motion passed unanimously.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

August has been a busy month. The District picnic was nice.

He has been in contact with Mr. David McKinney from Custom Insurance Services regarding the insurance renewals. Employees are in the process of completing their Dependent Affidavits so that Mr. McKinney can obtain the renewal quotes.

Chief Appleton has met with some of the residents of the Hickory Square subdivision and said that there is a good buzz about the District moving into Arnold.

Master Plan Building and Design meetings continue to be held.

DeSoto Rural Fire Chief Paul Mayer is retiring after 43 years in the fire service.

Bids are being made on the Purple Wave auction site. Chief Appleton invited everyone to watch the bidding process at purplewave.com.

Mr. Jeff Siegler, M.D. was present and was introduced as our new Medical Control physician. Dr. Siegler spoke to the group about his work. He was welcomed to the District.

COMMUNICATIONS:

Review Completed Patient Surveys – There were none.

Union Business-Shop Steward, Ron Lipp – He had no business to discuss.

OLD BUSINESS:

None

NEW BUSINESS:

Emergency Operations Policy – Chief Appleton explained that this policy was developed so that everyone was on the same page (Jefferson County 911 Dispatch Center, the District, legal counsel, and medical control). The policy has been approved by all and Chief Appleton wishes that the Board adopt the policy.

Secretary Wooldridge made a motion to adopt the Emergency Operations policy. Director Gay seconded.

There being no further discussion, a vote was taken, and the motion passed by majority, 4 to 1, with Director Horn voting “No.”

Ambulance Purchase (2020) – Chief Appleton reported that the item will need to be tabled as no proposals have been received yet.

Building Design Update (FGM) – Mr. Jerrod Joggerst, from FGM Architects, was welcomed to the meeting. Mr. Joggerst presented new drawings for the Arnold and Fenton locations and explained each to the group. General discussion ensued about both projects. Completion of both buildings is projected to occur by March of 2021. The group thanked Mr. Joggerst for his presentation.

Preliminary Tax Rate Discussion – Mr. Rognan explained that the public hearing will occur on September 25th. He will participate by telephone. He reviewed the proposed 2019 property tax rate of 21.48 cents and supporting documents.

Vice-Chairperson Ruzicka made a motion authorizing the publishing and posting of the Public Hearing Notice. Director Gay seconded.

There being no further discussion, a vote was taken, and the motion passed by majority, 4 to 1, with Director Horn voting “No.”

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following:

Part-Time service anniversaries in August: Ms. Lisa Broombaugh, Paramedic, two (2) years.

Full-Time service anniversaries in August: Mr. Mike Moormann, Paramedic, two (2) years; Mr. Jon Muller, Paramedic/Lieutenant, four (4) years; Mr. Andrew West, Paramedic/Deputy Chief-Medical, ten (10) years; Ms.

Kym Bartlett, Paramedic, fifteen (15) years; Mr. Patrick DeClue, Paramedic/Crew Chief, fifteen (15) years; and Ms. Pam Maness, Paramedic/Crew Chief, fifteen (15) years.

CLOSING COMMENTS:

Vice-Chairperson Ruzicka and Chairman Paul both stated that they like the direction things are going.

Director Horn is still dissatisfied with the trees that border House #3's property. He also requested that the entrance to House #4 be cleaned of cobwebs, etc.

NEXT MEETING:

Chairman Paul announced that the next regular monthly meeting will be Wednesday, September 25, 2019, immediately following a 6:00 p.m. Public Hearing, at House #4.

EXECUTIVE SESSION:

Vice-Chairperson Ruzicka made a motion to enter into a closed session with closed vote and closed record for the purpose of approval of the Executive Session Minutes from August 14, 2019, and consultation with counsel to discuss contract negotiations pursuant to Section 610.021 of the Revised Statutes of Missouri. Director Gay seconded.

There being no discussion, a roll call vote was taken as follows: Chairman Paul, "Yes."; Vice-Chairperson Ruzicka, "Yes."; Secretary Wooldridge, "Yes."; Director Gay, "Yes."; and Director Horn, "Yes." The motion passed unanimously.

The Board left open session at 7:02 p.m.

The Board returned to open session at 7:36 p.m.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Paul motioned to adjourn. Vice-Chairperson Ruzicka seconded.

A vote was taken, and the motion passed unanimously at 7:36 p.m.


Cathy Wooldridge - Secretary of the Board



Board approved, signed, and sealed on: 9/25/19