

**The Minutes of the 506th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
December 18, 2019**

OPEN MEETING:

The 506th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairman Paul at 6:01 p.m. on Wednesday, December 18, 2019.

ROLL CALL:

Directors and Administrative Personnel – Secretary Cathy Wooldridge conducted a roll call of those in attendance. In addition to herself, Chairman Mark Paul, Vice-Chairperson Lynne Ruzicka, Director Christy Gay, Director Paul Horn, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, and Mr. Mark Bishop, Legal Counsel for the District, were present.

Director Alicia Ott was not expected to attend, and Mr. Rick Rognan, Treasurer for the District, was expected to arrive late.

Director Horn motioned to excuse Director Ott from the meeting. Director Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

VISITORS AND GUESTS:

Acknowledgement – Chairman Paul welcomed everyone to the meeting.

Public Comments – There were none.

MINUTES:

Approval of the 505th Meeting Minutes from November 20, 2019 – Vice-Chairperson Ruzicka motioned to approve the last meeting minutes as presented. Director Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Approval of the Special Meeting Minutes from December 4, 2019 – Vice-Chairperson Ruzicka motioned to approve the special meeting minutes as presented. Director Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

FINANCIALS:

November 2019 Treasurer's Report – This item was tabled until Mr. Rognan's arrival.

Cancellation Report Summary – None

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

We have been working with FGM on the building plans. Plans should be ready for Board approval at the January meeting.

The old ambulance that was listed on Purple Wave auction site sold and the buyer has taken possession.

Chief Appleton has made arrangements to obtain appraisals for two of the District's older buildings. There are interested parties making inquiries.

The two (2) new ambulances are being delivered tomorrow. They will be loaded, stocked, and anticipated to be placed "in service" by the second week of January.

Chief will be out of the office, but available, during the next two weeks and wished everyone a Merry Christmas.

In closing, he reported that the crews did an awesome job with the recent storm, responding to 53 incidents.

Review Completed Patient Surveys – There were none.

Union Business-Shop Steward, Ron Lipp – Mr. Lipp addressed the Board of Directors via internet to thank the Board for their health insurance decision. He also thanked Mr. McKinney for his work on behalf of the employees. He is looking forward to finalizing the 2020 CBA. In closing, he said that his term is expiring and he is stepping down as the Shop Steward. The shop has chosen Kate Reed as the new Shop Steward.

Ms. Reed was present and the Board welcomed her to her new position.

OLD BUSINESS:

2020 Operating Budget – Chief Appleton reported that all of the Board’s suggested changes had been made to the proposed budget (insurances, payroll adjustments, etc.). He, and Mr. Rognan, both feel comfortable with the 2020 Operating Budget as presented.

Secretary Wooldridge made a motion to adopt the 2020 Operating Budget as presented. Vice-Chairperson Ruzicka seconded the motion.

There being no discussion, a roll call vote was taken, and the motion passed my majority, 4 to 1, with Director Horn voting, “Nay.”

NEW BUSINESS:

2020 Rognan Engagement Agreement – Chief Appleton requested that the Board approve the 2020 Engagement Agreement with Mr. Rognan.

Vice-Chairperson Ruzicka motioned to approve the engagement agreement. Director Gay seconded.

There being no discussion, a roll call vote was taken, and the motion passed my majority, 4 to 1, with Director Horn voting, “Nay.”

Mr. Rognan arrived at the meeting at 6:32 p.m.

FINANCIALS:

November 2019 Treasurer’s Report – Mr. Rognan reported that the District is 2.8% under budget as of the end of November. He then reviewed the financials, line by line, for the group.

Secretary Wooldridge motioned to approve the Treasurer’s Report, to pay all bills, and to approve all payroll expenditures. Director Gay seconded.

There being no discussion, a vote was taken, and the motion passed by majority, 4 to 1, with Director Horn voting, “Nay.”

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following:

Full-Time service anniversaries in December: Ms. Mary Anne Cody, Paramedic, eleven (11) years; and Ms. Kate Reed, Paramedic, one (1) year.

There were no Part-Time service anniversaries in December.

CLOSING COMMENTS:

Vice-Chairperson Ruzicka said that everyone is doing a good job and appreciates that.

Chairman Paul wished everyone a Merry Christmas and an even better 2020.

Secretary Wooldridge wished everyone a Merry Christmas.

Director Horn wished everyone a Merry Christmas and appreciates everyone’s hard work.

NEXT MEETING:

The next regular monthly meeting was set for Wednesday, January 22, 2020, at 6:00 p.m. at House #4.

EXECUTIVE SESSION:

Secretary Wooldridge made a motion to enter into a closed session with closed vote and closed record for the purpose of approval of the Executive Session Minutes from November 20, 2019, and consultation with counsel to discuss contract negotiations pursuant to Section 610.021 of the Revised Statutes of Missouri. Director Gay seconded.

There being no discussion, a roll call vote was taken as follows: Chairman Paul, "Yes."; Vice-Chairperson Ruzicka, "Yes."; Secretary Wooldridge, "Yes."; Director Gay, "Yes."; and Director Horn, "Yes." The motion passed unanimously.

The Board left open session at 6:23 p.m.

The Board returned to open session at 6:53 p.m.

ADJOURNMENT:

There being no further business to come before the Board, Vice-Chairperson Ruzicka motioned to adjourn. Director Gay seconded.

A vote was taken, and the motion passed unanimously at 6:53 p.m.


Cathy Wooldridge - Secretary of the Board



Board approved, signed, and sealed on: 1/29/2020