

**The Minutes of the Special Meeting  
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS  
December 4, 2019**

**OPEN MEETING:**

A Special meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairman Paul at 6:01 p.m. on Wednesday, December 4, 2019.

**ROLL CALL:**

Directors and Administrative Personnel – Chairman Mark Paul conducted a roll call of those in attendance. In addition to himself, Vice-Chairperson Lynne Ruzicka, Director Christy Gay, Director Alicia Ott, Director Paul Horn, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, and Mr. Rick Rognan, Treasurer for the District, were present. Mr. Mark Bishop, Legal Counsel for the District, was not expected to attend the meeting.

Chairman Paul motioned to excuse Secretary Wooldridge from the meeting. Vice-Chairperson Ruzicka seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

**VISITORS AND GUESTS:**

Acknowledgement – Chairman Paul acknowledged a “packed house” (guests and employees) and thanked everyone for coming to the meeting.

**OLD BUSINESS:**

2020 Health Insurance Renewal – Chief Appleton hoped that everyone had a chance to review the documents that were provided at the last meeting. Mr. David McKinney and Mr. Tony Becker, of Custom Insurance Services, were welcomed to the meeting.

Mr. McKinney began by thanking Mr. Becker for his help in creating the spreadsheet that will be reviewed this evening. He then explained that the District has heard from 7 of the employees regarding network disruption if a different carrier is chosen. Three (3) have reported that they will have to change physicians, and expressed hardship with needing to do so; and four (4) reported that their current physicians are in the new carrier’s network. He reported that the group consists of 42 employees. 36 are considered “family” coverages and 6 are employee only coverages. The group covers a total of 132 lives.

For more than an hour, the Directors reviewed the different plan proposals, considering benefits and costs; they heard explanations and advice from Mr. McKinney, Mr. Becker, and Mr. Rognan; and then they listened to the concerns and appreciations from many employees who chose to share. A group discussion ensued regarding wages, benefits, and increasing revenues.

Chairman Paul called for a short recess. The Board left open session at 7:18 p.m.

The Board returned to open session at 7:27 p.m.

Chief Appleton would like to keep the same plan design and increase wages. Discussion continued.

Vice-Chairperson Ruzicka made a motion to obtain health insurance coverage from United Healthcare with the proposed plan identified by BRYC/614, a platinum level plan, for coverage beginning January 1, 2020. Director Ott seconded.

There being no further discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Chairman Paul called for another short recess. The Board left open session at 7:36 p.m.

The Board returned to open session at 7:39 p.m.

2020 Operating Budget Draft – Chief Appleton explained that the draft will need to be amended further due to the healthcare costs. Mr. Rognan reviewed the draft budget explaining the changes in each line item of revenues and expenses.

A group discussion followed, which included, in part, wage increases, sales tax revenues, pending legislation, and the new billing company's performance.

The Board directed Chief Appleton and Mr. Rognan to make the adjustments to the draft budget and to include a 3% increase in wages.

Chief Appleton announced that the auction of the 2009 Chevrolet ambulance concluded with a final sale price of \$9,100.00.

**NEXT MEETING:**

Chairman Paul reminded the group that the December regular monthly meeting will be on Wednesday, December 18, 2019, at 6:00 p.m. at House #4.

**ADJOURNMENT:**

There being no further business to come before the Board, Director Horn motioned to adjourn. Director Ott seconded.

A vote was taken, and the motion passed unanimously at 8:10 p.m.



*Cathy Woodridge*  
Cathy Woodridge - Secretary of the Board

Board approved, signed, and sealed on: 12/18/19