

**The Minutes of the Special Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
February 7, 2024**

OPEN MEETING:

A Special meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Lynne Ruzicka at 6:00 p.m. on Wednesday, February 7, 2024. The meeting was conducted through video conferencing.

ROLL CALL:

Directors and Administrative Personnel -Secretary Tara Mueller conducted a roll call of those in attendance. In addition to herself, Chairperson Lynne Ruzicka, Vice-Chairman Jeremy Day, Director Mark Paul, Director Andrew West, Director Mandy Dockery, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, and Office Manager Jennifer Ello, were in attendance.

NEW BUSINESS:

MEM Workers' Compensation Insurance - Broker of Record Presentation by Assured Partners - Chief Appleton reported that an RFP for broker services was issued. Two (2) proposals were received: Custom Insurance Services, our current Broker of Record for MEM, and Assured Partners.

Mr. Steve Kickham and Mr. Scott Robson of Assured Partners were in attendance to present their proposal for broker of record. Mr. Kickham stated that they specialize in fire and ambulance services in both Missouri and Illinois. He then explained how workers' compensation ratings were calculated and introduced several products they could offer the District through MEM. Both Medcor and Rebound services were introduced and explained.

The Directors thanked Mr. Kickham and Mr. Robson for their presentation.

The Board then discussed the topic at length. Chief Appleton will contact Custom Insurance Services to inquire further about available services with MEM.

Medic 8 Repair Authorization - Chief Appleton reported that ambulance Medic 8 is in need of major repairs due to failing fuel injectors. The repair estimate from K & K Car Repair, Inc. is \$11,065.69 which does include maintenance items as well. The actual repair alone is approximately \$8,600.00. Another auto repair shop provided an estimate for a similar price. The group discussed the value of the ambulance among other items. Chief Appleton reported that Mr. Bishop did not have an issue to make the repair without Board approval due to the circumstances but Chief Appleton wanted the Board's direction.

Secretary Mueller made a motion authorizing the repair by K & K per the estimate received. Director Paul seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

ADJOURNMENT:

There being no further business to come before the Board, Chairperson Ruzicka motioned to adjourn. Director Paul seconded. A vote was taken, and the motion to adjourn passed unanimously, 6 to 0, at 7:08 p.m.



Tara Mueller - Secretary of the Board

Board approved, signed, and sealed on this date: 2/28/24

