

**The Minutes of the 513th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
July 22, 2020**

OPEN MEETING:

The 513th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Ruzicka at 6:00 p.m. on Wednesday, July 22, 2020. The meeting was conducted at House #4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Christy Gay conducted a roll call of those in attendance. In addition to herself, Chairperson Lynne Ruzicka, Vice-Chairman Mark Paul, Director Lindsay Sleet, Director Jeremy Day, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, were all present.

Vice-Chairman Paul motioned to excuse Director Paul Horn. Secretary Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

Director Horn arrived to the meeting at 6:03 p.m.

EXECUTIVE SESSION:

Vice-Chairman Paul made a motion to enter into a closed session with closed vote and closed record for the purpose of approval of the Executive Session Minutes from 12/18/19 and consultation with counsel to discuss litigation pursuant to Section 610.021 of the Revised Statutes of Missouri. Director Day seconded.

There being no discussion, a roll call vote was taken as follows: Chairperson Ruzicka, "Yes."; Vice-Chairman Paul, "Yes."; Secretary Gay, "Yes."; Director Horn, "Yes."; Director Sleet, "Yes."; and Director Day, "Yes." The motion passed unanimously, 6 to 0.

The Board left open session at 6:04 p.m.

The Board returned to open session at 6:35 p.m.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Ruzicka welcomed everyone to the meeting.

Public Comments – There were none.

MINUTES:

Approval of the 512th Meeting Minutes from June 24, 2020 – Vice-Chairman Paul motioned to approve the last meeting minutes as presented. Secretary Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

FINANCIALS:

June 2020 Treasurer's Report – Mr. Rognan provided the Directors with a preliminary Public Hearing Notice regarding the District's assessment and tax rate. Discussion occurred.

Mr. Rognan then reviewed the June Treasurer's Report. He reported that the District is about \$117,000.00 over budget at this time. The group discussed internet sales tax in Missouri and the status of legislation regarding this topic. He then continued with a review of revenues and expenditures contained in the Treasurer's Report.

Vice-Chairman Paul motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Sleet seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

The transition to EMS/MC, for billing services, is complete. They have begun working our accounts and everything is going well.

The recent rain slowed construction. There was a slight issue at the Arnold project site with water run-off. It was immediately addressed by the contractor and the homeowner is pleased.

A Joachim Platin Ambulance District ambulance was involved in a serious MVA. Our crews responded. Both of their crew members were seriously injured; one with permanent paralysis. RTAD protocols do include seat belts (harness) for the rear compartment.

Vacation season is here, call volume is up, and mandatory overtime is being used. We have a shortage of part-time employees but we're not the only District dealing with this. Discussion ensued.

Covid-19 cases are increasing. Our crews are seeing positive patients every day. Our PPE supply is good, with the exception of gowns. Discussion occurred.

Secretary Gay inquired about the ambulance on Purple Wave auction site. Chief Appleton replied that the lettering is being removed and then photos will be taken.

Review Completed Patient Surveys – The Directors reviewed the surveys that were returned.

Union Business-Shop Steward, Ashley Denman – Mr. Ian Ross, C Crew Shift Representative, informed the Board that the shop is working on topics for negotiations. He also stated, regarding Covid patients, the crews on working hard.

OLD BUSINESS:

Bank Signature Forms – Chairperson Ruzicka informed the Directors that the three (3) District Bank Account Signature forms need to be signed by each Director. The Directors signed the signature forms.

NEW BUSINESS:

Medical Director Update – Dr. Jeffrey Siegler – Chief Appleton introduced Dr. Siegler to the newest Board Members, Ms. Sleet and Mr. Day.

Dr. Siegler made a short introduction of himself and of the District's affiliation with Washington University Hospital. He then explained the progress being made at the District regarding statistics reporting, analyzing data, and then utilizing that data to enhance the education and training of the employees. A group discussion occurred.

Lucas Device Purchase – Chief Appleton reported that there have been a few failures with our Lucas 2 devices. Obviously, we need to avoid any critical failures. The devices are already on the Capital Replacement schedule for next year. He is requesting the Board to approve their replacement sooner. Discussion ensued. The District's current Lucas 2 devices are nine and a half (9 ½) years old which means they are one and a half (1 ½) years past their life expectancy. The District received a bid from Stryker, through the SAVVIK buyers group, for nine (9) new Lucas 3 devices with a seven (7) year preventive maintenance program. The bid, for \$193,261.92, includes a trade in allowance for our Lucas 2 devices. A demonstration of the Lucas 2 device was performed for the Directors. Further discussion ensued.

Vice-Chairman Paul made a motion to approve the purchase of nine (9) Lucas 3 units with the preventive maintenance program for \$193,261.92, and to defer payment until 2021. Secretary Gay seconded.

There being no further discussion, a roll call vote was taken as follows: Chairperson Ruzicka, "Yes."; Vice-Chairman Paul, "Yes."; Secretary Gay, "Yes."; Director Horn, "Yes."; Director Sleet, "Yes."; and Director Day, "Yes." The motion passed unanimously, 6 to 0.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for July:

Full-Time: Mr. Ron Lipp, Paramedic, five (5) years; Mr. Jeff Cedra, Paramedic, five (5) years; Ms. Jackie Davis, Administrative Assistant, fifteen (15) years; and Mr. Dennis Fouts, Paramedic, nineteen (19) years.

There were no Part-Time anniversaries for July.

NEXT MEETING:

The next regular monthly meeting was set for Wednesday, August 26, 2020, at 6:00 p.m. It will be conducted at House #4.

CLOSING COMMENTS:

Vice-Chairman Paul thanked everyone for what they're doing out there, regarding Covid-19.

Director Sleet seconded Vice-Chairman Paul's comment.

Secretary Gay agreed.

Director Day expressed that he wants everyone to get there safely.

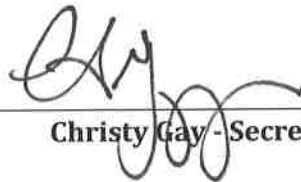
Director Horn inquired about the protocols regarding the crews' protection regarding the pandemic. Chief Appleton explained the District's protocols regarding responding to calls, all of the available PPE, and the decontamination of ambulances and equipment.

Director Horn also requested that the forthcoming Vehicle Maintenance Reports include the District's current numbering system for both the ambulances and the staff vehicles.

ADJOURNMENT:

There being no further business to come before the Board, Vice-Chairman Paul motioned to adjourn. Secretary Gay seconded.

A vote was taken, and the motion passed unanimously, 6 to 0, at 8:03 p.m.



Christy Gay - Secretary of the Board



Board approved, signed, and sealed on: 26 Aug, 2017