The Minutes of the 584th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
July 22, 2026

OPEN MEETING:
The 584th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Ruzicka at 6:05 p.m. at Rock Township Ambulance District Station 4.

ROLL CALL:
Directors and Administrative Personnel – Secretary Mark Paul conducted a roll call of those in attendance. In addition to himself, Chairperson Lynne Ruzicka, Vice-Chairperson Tara Mueller, Director Paul Horn, Director Brad Parks, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Vest, Treasurer for the District, were present. Director Jeremy Day, and Assistant Chief Andrew West, were not expected to attend.

Additional Item – Chairperson Ruzicka motioned to excuse Director Day from the meeting. Vice-Chairperson Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

PLEDGE OF ALLEGIANCE:
The attendees recited the Pledge of Allegiance.

VISITORS AND GUESTS:
Acknowledgement – Chairperson Ruzicka welcomed everyone.

Public Comments – There were none.

MEETING MINUTES:
Approval of the 583rd Meeting Minutes from June 24, 2026 – Vice-Chairperson Mueller motioned to approve the minutes as presented. Secretary Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Approval of the Special Meeting Minutes from July 1, 2026 – Secretary Paul motioned to approve the minutes as presented. Vice-Chairperson Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0, with Director Parks abstaining.

Approval of the Executive Session Minutes from June 1, 2026 – Vice-Chairperson Mueller motioned to approve the minutes as presented. Secretary Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0, with Director Parks abstaining.

FINANCIALS:
June 2026 Treasurer's Report – Mr. Rognan reviewed the revenues and expenditures through the end June. The District is 3.3% under budget, approximately $356,000.00, at this time.

Chairperson Ruzicka made a motion to approve the approve the treasurer's report, to pay all bills, and to approve all payroll expenditures. Vice-Chairperson Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

July 2026 Cancellation Report – The Directors reviewed the detailed report which represented July assignments to the collection agency by EMS/MC. There were 178 accounts, from 2024, 2025, and 2026, totaling $84,730.97.

Vice-Chairperson Mueller motioned to approve the Cancelation Report as presented. Chairperson Ruzicka seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:
Chief's Comments – Chief Appleton reported the following:
The month started with him taking some time off, which he appreciated.

He gave the Directors an update on the progress of the reconstruction of Station 3.

Drawings for the Station 4 remodel are about 95% complete. There have already been some items cut to save costs while maintaining the integrity of the needed changes. Mr. Jerrod Joggerst is expecting to go out for bid in August and a special meeting may be needed in September.

Our CLIA Certificate waiver has been applied for.

We are currently accepting applications for the three (3) full-time slots which were approved in the budget by the Board. Deputy Chief Buchheit reported that we have received nineteen (19) applications so far, and we are accepting them through August 14th.

The District is hosting an American Red Cross blood drive on Friday, July 31st, from 1:00 to 5:00 p.m. Anyone may make an appointment, or drop in, to donate.

Chief Appleton reminded the Directors of the State's new CEU requirements for all Board Members.

Rock Community Fire Protection District Division Chief Medical Officer Patrick Smith sent a thank you letter regarding our participation in the Task Force 5 team going to Lesterville during the recent flooding. He specifically commended our Paramedics Ms. Liz Crump and Mr. Danny Parker for their service that day.

In closing, Chief Appleton stated his computer was hacked while he was working on it. PC Tech was contacted immediately, and cleared the hacker off the system. The hacker tried to purchase a gift card on our Amazon account. However, Amazon's security processes quickly declined the purchase.

Review Completed Patient Surveys – There were none to review.

Union Business-Shop Steward, Ashley Denman – Ms. Denman inquired about the results of the Special Meeting and the Board's readiness to meet with the shop. She was informed that Directors Horn, Park, and Day were chosen to be on the negotiation committee. In addition, after this evening's meeting, Chief Appleton will be able to have committee meeting dates to review with the shop.

OLD BUSINESS:
None.

NEW BUSINESS:
None.

GOOD AND WELFARE:
Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversary for July: Ms. Kris Lawshe', Administrative Assistant, eighteen (18) years.

He also reported that Mr. Mason Nolte, Paramedic, was re-classified to full-time, on B Crew, effective July 9th.

CLOSING COMMENTS:
Secretary Paul hoped that everyone is enjoying the summer and the brief reprieve from the heat.

NEXT MEETING:
The Board set the next regular monthly meeting date for Wednesday, August 26, 2026, at 6:00 p.m., at Station 4.

EXECUTIVE SESSION:
Chairperson Ruzicka made a motion to enter into a closed session with closed vote and closed record for the purpose of personnel and contract negotiations pursuant to Section 610.021 of the Revised Statutes of Missouri. Secretary Paul seconded. There being no discussion, a roll call vote was taken as follows: Chairperson Ruzicka, "Yes."; Vice-Chairperson Mueller, "Yes."; Secretary Paul, "Yes."; Director Horn, "Yes."; and Director Parks, "Yes." The motion passed unanimously, 5 to 0.

The Board left open session at 6:28 p.m.

The Board returned to open session at 7:49 p.m.

ADJOURNMENT:
There being no further business to come before the Board, Chairperson Ruzicka motioned to adjourn. Vice-Chairperson Mueller seconded. A vote was taken, and the motion passed unanimously, 5 to 0, at 7:49 p.m.

Mark Paul - Secretary of the Board

ROCK TOWNSHIP
JEFFERSON COUNTY
SEAL
MISSOURI
AMBULANCE DISTRICT

Board approved, signed, and sealed on this date: 8-26-26