The Minutes of the 583rd Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
June 24, 2026

OPEN MEETING:
The 583rd regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Ruzicka at 6:03 p.m. at Rock Township Ambulance District Station 4.

ROLL CALL:
Directors and Administrative Personnel – Secretary Mark Paul conducted a roll call of those in attendance. In addition to himself, Chairperson Lynne Ruzicka, Vice-Chairperson Tara Mueller, Director Paul Horn, Director Brad Parks, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Office Manager Jennifer Ello, and Mr. Mark Bishop, Legal Counsel for the District, were present.

Mr. Rick Rognan, Treasurer for the District, was expected to arrive late, and Assistant Chief Andrew West was not expected to attend.

PLEDGE OF ALLEGIANCE:
The attendees recited the Pledge of Allegiance.

VISITORS AND GUESTS:
Acknowledgement – Chairperson Ruzicka welcomed everyone.

Public Comments – There were none.

MEETING MINUTES:
Approval of the 582nd Meeting Minutes from May 27, 2026 – Chairperson Ruzicka motioned to approve the minutes as presented. Director Horn seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

FINANCIALS:
June 2026 Cancellation Report – The Directors reviewed the detailed report which represented June assignments to the collection agency by EMS/MC. There were 165 accounts, from 2024, 2025, and 2026, totaling $75,163.41.

Vice-Chairperson Mueller motioned to approve the Cancelation Report as presented. Secretary Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:
Chief's Comments – Chief Appleton reported that it had been an uneventful month while winding down a lot of projects. In addition to his submitted report, he said that he and Deputy Chief Buchheit met with a Daikin representative regarding the Station 4 HVAC system.

Review Completed Patient Surveys – The Directors reviewed several patient surveys.

Union Business-Shop Steward, Ashley Denman – Ms. Denman presented the Board and Administration with a letter of intent, from the shop, to begin negotiations. A group discussion was held.

The Board determined they would hold a special meeting, on Wednesday, July 1, 2026, for the purpose of an executive session only, to determine how the Board and Administration will proceed with negotiations.

OLD BUSINESS:
None.

NEW BUSINESS:
Appointment of Board Member- Chairperson Ruzicka announced that an open seat exists on the Board due to Mr. Lamborn relinquishing his seat at the close of the May meeting. Chairperson Ruzicka made a motion to appoint Mr. Jeremy Day to fill the unexpired term left by Mr. Lamborn's leaving. Secretary Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0. Mr. Day accepted the appointment.

Swearing-In Board Member – Chairperson Ruzicka led Mr. Day in taking his Oath of Office. Director Day was congratulated and welcomed back by the group.

Board Member's Verification Form (HIPAA) – Mr. Day executed his form.

Bank Signature Forms – Ms. Ello disbursed the signature forms for the District bank accounts which were then signed by the Directors and Leadership, and executed by Secretary Paul.

Mr. Rognan arrived at 6:22 p.m.

FINANCIALS continued:
May 2026 Treasurer's Report – Mr. Rognan reviewed the revenues and expenditures through the month of May. The District is 1.2 % under budget, approximately $137,000.00, at the end of May.

Secretary Paul made a motion to approve the approve the treasurer's report, to pay all bills, and to approve all payroll expenditures. Director Horn seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Mr. Rognan reviewed the preliminary public hearing figures that will be used to set the 2026 tax rates in September.

NEW BUSINESS continued:
Resolution No. 2026-02: Setting the Reimbursement Rate – Mr. Rognan explained Missouri Senate Bill 870, passed in 2018, and three (3) related Statutes, allowing ambulance districts to be reimbursed up to 100%. The District must adopt the resolution annually, and provide it to all taxing city and county governments by the 30th of June.

Secretary Paul motioned to adopt Resolution 2026-02, a resolution of the Board of Directors of the Rock Township Ambulance District of Jefferson County, Missouri, setting a 100% reimbursement rate for property taxes of every type for the purposes of providing emergency services as authorized under three separate Missouri statutes. Director Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Station 4 Remodel: Review Preliminary Plans and Budget – Chief Appleton explained the needs for the renovations to Station 4 which will include moving the administrative offices to the main level, moving training to a designated area on the second floor, and moving the gym to the basement. Mr. Jerrod Joggerst of FGM was present and reviewed the preliminary plans and costs to the Board. Discussion ensued. If approved, the project is expected to be put out for bid in August, with bid opening in September and Board approval to proceed. The projected cost for construction is $853,000.00, and total cost, with design, etc., to be $985.000.00. Further discussion occurred regarding payment of the project, the Capital Projects funds, and a reimbursement resolution option.

Vice-Chairperson Mueller made a motion to authorize FGM to proceed with the Station 4 Remodel project. Secretary Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

GOOD AND WELFARE:
Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for June:

Mr. Nick Black, Paramedic, Mr. Jax Trayanoff, Paramedic, and Mr. Andy Willson, Paramedic, three (3) years; Ms. Rachel Ahrens, Paramedic, and Mr. TJ Nichols, Paramedic, five (5) years; and Mr. Ron Lipp, Paramedic/Lieutenant, fourteen (14) years.

Chief Appleton announced the reclassification, to full-time, of Mr. Mason Nolte, Paramedic. He will be filling the open slot on B Shift, effective July 9th.

Chief Appleton will be taking off next week, but will be available for the Special Board Meeting on Wednesday.

CLOSING COMMENTS:
Vice-Chairperson Mueller thanked Ms. Ello for keeping the Board on track during the meetings.

Secretary Paul said welcome back to Director Day.

NEXT MEETING:
The Board will hold a Special meeting on Wednesday, July 1, 2026, at 6:00 p.m., at Station 4. The Board then set the next regular monthly meeting date for Wednesday, July 22, 2026, at 6:00 p.m., at Station 4.

EXECUTIVE SESSION:
None.

ADJOURNMENT:
There being no further business to come before the Board, Chairperson Ruzicka motioned to adjourn. Vice-Chairperson Mueller seconded. A vote was taken, and the motion passed unanimously, 6 to 0, at 7:00 p.m.

Mark Paul - Secretary of the Board

Board approved, signed, and sealed on this date: 7-22-26