

**The Minutes of the 571st Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
June 25, 2025**

OPEN MEETING:

The 571st regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Tara Mueller at 6:00 p.m. The meeting was conducted at Station 4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Mandy Dockery conducted a roll call of those in attendance. In addition to herself, Chairperson Tara Mueller, Vice-Chairperson Jeremy Day, Director Lynne Ruzicka, Director Paul Horn, Chief Jerry Appleton, Assistant Chief Andrew West, Deputy Chief Sheila Buchheit, Chief Training Officer Corey Golec, Office Manager Jennifer Ello, and Mr. Rick Rognan, Treasurer for the District, were present. Mr. Mark Bishop, Legal Counsel for the District, participated by video conferencing. Director Mark Paul was expected to arrive late.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Mueller welcomed everyone to the meeting.

Public Comments – There were none.

MEETING MINUTES:

Approval of the 570th Meeting Minutes from May 28, 2025 – Vice-Chairperson Day motioned to approve the minutes as presented. Secretary Dockery seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Director Paul arrived at 6:05 p.m.

Approval of the Executive Session Minutes from May 28, 2025 – Vice-Chairperson Day to approve the minutes as presented. Director Ruzicka seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

FINANCIALS:

May 2025 Treasurer's Report – Mr. Rognan reported on legislation regarding sales tax, use tax, and a senate bill. He then reviewed the revenues and expenditures, and year-to-date balances of each, through the end of May. The District is 1.58%, about \$159,000.00, under budget at this time. Further discussion occurred about the Wayfair tax and the difference between a sales tax and a use tax.

Vice-Chairperson Day motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Chairperson Mueller seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

June 2025 Cancellation Report – The Directors reviewed the detailed report which represented June assignments to the collection agency by EMS/MC. There were 115 accounts, from 2023, 2024, and 2025, totaling \$54,820.78.

Director Paul motioned to approve the Cancellation Report as presented. Chairperson Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

Mr. Bishop notified him that, due to technical difficulties, he was no longer available on video conferencing.

The Strawberry Festival was busy and very hot. The crews did well.

To celebrate the crews for EMS Week, Leadership provided breakfast for each of the three (3) crews.

He and Assistant Chief West attended the Leadership Conference. They attended trainings and met with some of our vendors.

Senate Bill 206 is changing the Board Training and requirements. He reviewed the CEU requirements and provided the Directors with some training opportunities. In addition, Districts will now be required to have an independent audit every three years. This won't affect the District since we have one performed annually.

It is time to begin the process for starting our ambulance remounts. The first ambulance is now eight (8) years old.

The District received the 2025 Mission Lifeline Gold status. Hats off to Dr. Siegler, Chief Training Officer Golec, and all the crews.

He inquired if the Board would like a Chief's report, and from the Assistant Chief and Deputy Chief. They could be provided as part of the board packet. The Directors replied that they would like to receive the reports.

Review Completed Patient Surveys – The Directors reviewed the patient surveys.

Union Business-Shop Steward, Ashley Denman – Ms. Denman stated that she had nothing to present at this time.

OLD BUSINESS:

Station 3 & 4 Construction – Chief Appleton reported that the Station 3 project is moving to the county level now. Drafts have been sent to the county for comments.

FGM will be at Station 4 to take preliminary measurements in a week or so.

Steadfast City Tax Abatement – Chief Appleton relayed that Steadfast requested that the District provide something stating that they support the project. Discussion ensued. It was determined that the Board will take no action.

NEW BUSINESS:

Appliance Purchasing for Station 5 – Chief Appleton reported that Station 5 is being painted and the floors are being prepped. It is now time for the owner provided items to be purchased. Appliance bids were obtained from Genuine Maytag, Home Depot, and Lowe's. The bids were reviewed and discussed.

Director Horn made a motion to accept the bid from Genuine Maytag for \$9,770.00. Vice-Chairman Day seconded. Discussion ensued regarding what the bid contained. The Z-line gas range will be purchased at Home Depot as there is no price difference upon where it is purchased. Director Horn withdrew his motion. Further discussion ensued.

Director Paul motioned to accept the bid from Genuine Maytag for \$7,119.98, as presented. Vice-Chairman Day seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Resolution 2025-04: Setting the Reimbursement Rate – Mr. Rognan explained Missouri Senate Bill 870, passed in 2018, and three (3) related Statutes, allowing ambulance districts to be reimbursed up to 100%. The District must adopt the resolution annually, and provide it to all taxing city and county governments by the 30th of June.

Director Paul motioned to adopt Resolution 2025-04, a resolution of the Board of Directors of the Rock Township Ambulance District of Jefferson County, Missouri, setting a 100% reimbursement rate for property taxes of every type for the purposes of providing emergency services as authorized under three separate Missouri statutes. Vice-Chairman Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Purchase of iPads – Chief Appleton explained that our current computers, Surface Pros, are out of warranty. iPads are cheaper than replacing the Surface Pros. Under State contract, twenty-five (25) iPads, covers for each, and a 3-year warranty comes to \$9,700.00. The keyboards are separate and will be a separate purchase. Discussion occurred.

Chairperson Mueller motioned to approve the purchase of 25 iPads, covers for each, and the 3-year warranty for the price of \$9,700.00. Director Ruzicka seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for June:

Mr. Andrew Willson, Paramedic, Mr. Jax Trayanoff, Paramedic, and Mr. Nick Black, Paramedic, two (2) years; Mr. TJ Nichols, Paramedic, and Ms. Rachel Ahrens, Paramedic, four (4) years; Mr. Ron Lipp, Paramedic, thirteen (13) years; and Mr. Alex Wilson, Paramedic, fifteen (15) years.

He also wanted to commend Chief Training Officer Golec on recently hiking sixty (60) miles with his son.

CLOSING COMMENTS:

Director Horn hopes everyone remembers to stay hydrated and appreciates the crews who are out working in it. He also would like an iPad for receiving the meeting documents.

Director Dockery was very thankful for the fire department and ambulance for their work at the recent doggy daycare fire (all the people and fur-babies were saved).

Director Paul apologized for arriving late.

NEXT MEETING:

The next regular monthly meeting date was set for Wednesday, July 23, 2025, at 6:00 p.m., at Station 4.

EXECUTIVE SESSION:


Chairperson Mueller motioned to enter into a closed session with closed vote and closed record for the purpose of discussing personnel pursuant to Section 610.021 of the Revised Statutes of Missouri. Vice-Chairperson Day seconded. There being no discussion, a roll call vote was taken as follows: Chairperson Mueller, "Yes."; Vice-Chairperson Day, "Yes."; Secretary Docker, "Yes."; Director Ruzicka, "Yes."; Director Paul, "Yes."; and Director Horn, "Yes."

The Board left open session at 7:14 p.m.

The Board returned to open session at 7:24 p.m.

ADJOURNMENT:

There being no further business to come before the Board, Director Ruzicka made a motion to adjourn. Director Paul seconded. A vote was taken, and the motion passed unanimously, 6 to 0, at 7:24 p.m.


~~Mandy Docker, Secretary of the Board~~

Temp Secretary
Jeremy Day

Board approved, signed, and sealed on this date: 7/23/25

