

**The Minutes of the 568th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
March 26, 2025**

OPEN MEETING:

The 568th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Jeremy Day at 6:00 p.m. The meeting was held at Station #4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Mandy Dockery conducted a roll call of those in attendance. In addition to herself, Chairperson Jeremy Day, Director Lynne Ruzicka, Director Mark Paul, Director Rick Lamborn, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Chief Training Officer Corey Golec, Office Manager Jennifer Ello, and Mr. Mark Bishop, Legal Counsel for the District, were present. Mr. Rick Rognan, Treasurer for the District, participated via telephone.

Chairperson Day motioned to excuse Vice-Chairperson Tara Mueller from the meeting. Director Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Day welcomed everyone to the meeting.

Public Comments – There were none.

MEETING MINUTES:

Approval of the 567th Meeting Minutes from February 26, 2025 – Director Paul motioned to approve the minutes as presented. Director Lamborn seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0, with Secretary Dockery abstaining.

FINANCIALS:

The order of business was changed to accommodate Mr. Rognan.

March 2025 Cancellation Report – The Directors reviewed the detailed report which represented March assignments to the collection agency by EMS/MC. There were 121 accounts, from 2023 and 2024, totaling \$55,277.04.

Director Paul motioned to approve the Cancellation Report as presented. Director Lamborn seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

The order of business was changed to accommodate Mr. Rognan.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

EMS Day at the Capital was very well attended. He was able to visit with the governor while there.

A design committee meeting for Station #3 will be held on April 3rd.

There have been several meetings and discussions regarding the future of the GEMT program.

A lot of discussion has been occurring on how to move forward with the MIH (mobile integrated health) program.

The Spring blood drive that the District hosted yielded 16 donated units.

Numerous meetings were held with Ms. Joy Howard, of WM Financial Services, regarding the bond issuance, underwriting, etc.

A lot of progress is being made at Station 5. Updates on the project were provided.

Numerous meetings occurred with Ms. Dana Anderson, of Communications Technologies, to get technology coordinated between all of the stations.

Chief Appleton attended a grant writing seminar.

Chief Appleton and Ms. Ello worked with Ms. Joy Howard to get the Due Diligence process completed.

The workers' compensation premium is going up due to salary increases, but our modifier is going down.

Medic 2 is back from Canada. After graphics and restocking, it should be back in service in a few weeks.

The bay doors at Station #1 were damaged by hail. An initial estimate to repair them is for \$5,600.00.

There were 42 incidents in less than 24 hours during the recent storm. Hats off to everyone for their hard work.

He requested the Directors consider scheduling a Special Meeting for April 9th for bond matters.

A group discussion of the recent severe storm occurred.

The order of business was changed to accommodate Ms. Howard.

NEW BUSINESS:

2025 Bond Issuance – Selection of Underwriter – Ms. Joy Howard and Resolution 2025-01 – Ms. Howard explained the process of choosing an underwriter and reviewed the RFQs that were received. She is recommending Stifel Nicolaus. She also reported that the rates will not be set until April 22nd, which is the lock in date.

Director Paul made a motion to adopt Resolution 2025-01 "A RESOLUTION OF THE ROCK TOWNSHIP AMBULANCE DISTRICT ACCEPTING A PROPOSAL FOR UNDERWRITING; SELECTING AN UNDERWRITER IN CONNECTION WITH THE PROPOSED DELIVERY BY THE DISTRICT OF ITS GENERAL OBLIGATION BONDS, SERIES 2025; ACKNOWLEDGING CERTAIN MATTERS PURSUANT TO MSRB RULES; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH." Chairperson Day seconded. There being no discussion, a vote was taken, and the motioned passed unanimously, 5 to 0.

The group thanked Ms. Howard for her work and on her attendance at the meeting.

FINANCIALS (continued):

February 2025 Treasurer's Report – Mr. Rognan reviewed the revenues and expenditures for the month of February. The District is 1.95% over budget, approximately \$196,000.00, and is trending down.

Chairperson Day motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Ruzicka seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Review Completed Patient Surveys – The Directors reviewed a patient survey.

Union Business-Shop Steward, Ashley Denman – Ms. Denman thanked everyone who reached out during the storms, checking on the crews, they appreciate it.

OLD BUSINESS:

Assistant Chief – Chief Appleton reported that interviews for the Assistant Chief position will occur at 8:30 a.m. on Friday, March 28th at Station 4.

Station 3 & 4 Construction – This topic was covered during Chief's Comments.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service - Chief Appleton announced the following service anniversaries for March:

Mr. Adam Passer, Paramedic, four (4) years.

CLOSING COMMENTS:

Director Lamborn thanked the team for all of their great and hard work.

Director Ruzicka thanked everyone for their great work.

Director Paul stated "Ditto" to Director Ruzicka's comments.

Chairperson Day said that he keeps hearing good things about the District and the Crews.

NEXT MEETING:

The Board scheduled a Special Meeting for Wednesday, April 9, 2025, at 6:00 p.m., at Station #4, for the bond sale.

The next regular monthly meeting date was set for Wednesday, April 23, 2025, at 6:00 p.m., at Station #4.

ADJOURNMENT:

There being no further business to come before the Board, Chairperson Day made a motion to adjourn. Director Lamborn seconded. A vote was taken, and the motion passed unanimously, 5 to 0, at 6:42 p.m.


Mandy Dockery - Secretary of the Board



Board approved, signed, and sealed on this date: 04/23/25