

**The Minutes of the Special Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
May 12, 2021**

OPEN MEETING:

A Special meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Ruzicka at 6:03 p.m. on Wednesday, May 12, 2021. The meeting was conducted through video conferencing.

ROLL CALL:

Directors and Administrative Personnel – Secretary Jeremy Day conducted a roll call of those in attendance. In addition to himself, Chairperson Lynne Ruzicka, Vice-Chairman Mark Paul, Director Christy Gay, Director Lindsay Sleet, Director Tara Mueller, Chief Jerry Appleton, Deputy Chief Buchheit, Deputy Chief Hemmelman, and Office Manager Jennifer Ello, were all present.

NEW BUSINESS:

Resolution 2021-02: “A Resolution authorizing and directing the issuance, sale and delivery of general obligation bonds, series 2021, of the Rock Township Ambulance District; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on the bonds as they become due; and authorizing certain other documents and actions in connection therewith.” – Ms. Joy Howard of WM Financial Strategies and Ms. Shannon Creighton of Gilmore and Bell were present.

Ms. Howard reported that new rates are slightly higher than anticipated, which will result in approximately \$20,000.00 more in the life of the debt schedule, but it will still be much lower than the first bond sale.

Ms. Creighton reported that the documents that were provided now contain final figures since the bonds sold today. She reviewed the obligations of District Residents and explained the documents that are to be approved this evening. Director Mueller inquired about the tax increase and current tax levy. Ms. Howard and Ms. Creighton replied that the District Residents approved these bond sales several years ago. There were no more questions.

Vice-Chairman Paul made a motion to adopt Resolution 2021-02, as presented. Secretary Day seconded. There being no discussion, a roll call vote was taken as follows: Chairperson Ruzicka, “Yes.”; Vice-Chairman Paul, “Yes.”; Secretary Day, “Yes.”; Director Gay, “Yes.”; Director Sleet, “Yes.”; and Director Mueller, “Yes.” The motion passed unanimously, 6 to 0.

The Board thanked Ms. Howard and Ms. Creighton.

Vairkko Software Proposal – Chief Appleton told the Directors that he and Deputy Chief Buchheit have been looking at this software for months. He explained the various programs that the District currently uses which would be replaced with the Vairkko software. This would save the District about \$6,600.00 annually. Deputy Chief Hemmelman is familiar with Vairkko and the component program, Learning Management System (LMS). He gave a brief overview of LMS. Discussion ensued.

Director Gay made a motion to authorize Chief Appleton to purchase the software for the cost of \$12,201.48 annually, and to execute all necessary documents. Vice-Chairman Paul seconded. There being no further discussion, a roll call vote was taken as follows: Chairperson Ruzicka, “Yes.”; Vice-Chairman Paul, “Yes.”; Secretary Day, “Yes.”; Director Gay, “Yes.”; Director Sleet, “Yes.”; and Director Mueller, “Yes.” The motion passed unanimously, 6 to 0.

NEXT MEETING:

Chairperson Ruzicka noted that the next regular monthly meeting will be on Wednesday, May 26, 2021, at 6:00 p.m., at House #4.

ADJOURNMENT:

There being no further business to come before the Board, Secretary Day motioned to adjourn. Director Gay seconded. A vote was taken, and the motion passed unanimously, 6 to 0, at 6:33 p.m.



Jeremy Day - Secretary of the Board

Board approved, signed, and sealed on: 5-26-21

