

**The Minutes of the 511th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
May 20, 2020**

OPEN MEETING:

The 511th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairman Paul at 6:02 p.m. on Wednesday, May 20, 2020. The meeting was conducted through video conferencing.

ROLL CALL:

Directors and Administrative Personnel – Chairman Mark Paul conducted a roll call of those in attendance. In addition to himself, Vice-Chairperson Lynne Ruzicka, Director Christy Gay, and Director Alicia Ott, all participated audio-visually. Director Paul Horn, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, participated without video. Secretary Cathy Wooldridge was not present.

MINUTES:

Approval of the 510th Meeting Minutes from April 22, 2020 – Director Horn motioned to approve the last meeting minutes as presented. Director Ott seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Additional Item - Chairman Paul motioned to excuse Secretary Wooldridge from the meeting. Vice-Chairperson Ruzicka seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

FINANCIALS:

April 2020 Treasurer's Report – Mr. Rognan reported that the District is about 5.7% over budget at this time. He reviewed the revenues and expenditures contained in the Treasurer's Report.

Vice-Chairperson Ruzicka motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Gay seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

HHS Stimulus money has been received. There has been discussion about a second stimulus disbursement to occur. In addition, Jefferson County received approximately twenty-six million dollars and will be disbursing in some manner in the future.

All of the UV lights have been received. The District is in good shape for PPE, with the exception of gowns.

Abatement of the house on the Konert property will begin on June 1st.

Mr. Bishop has been working on the billing service contract with EMS/MC. The contract is now ready for execution.

Operative IQ has been installed and training is occurring.

The District is losing another full-time paramedic to RCFPD, Mr. Jon Rinehart. Interviews will be held next Tuesday to fill the F. T. position.

A Builder's Risk insurance policy has been obtained and will go into effect June 1st.

Covid 19 antibody testing is now available to District employees, but it is not mandatory.

Call volume is picking back up now.

Chairman Paul inquired if the District has incurred an increased cost for the delay of the election. Discussion ensued. The District has not received any additional invoicing regarding the postponement of the election.

Review Completed Patient Surveys – There were none.

Union Business-Shop Steward, Kate Reed – Ms. Ashley Denman, Co-Shop Steward, stated that they had nothing to present.

OLD BUSINESS:

None

NEW BUSINESS:

None

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton informed the Directors that a part-time employee would be promoted to full-time next week. He then announced the following service anniversaries:

Full-Time: Mr. Ian Ross, Paramedic, three (3) years; and Ms. Dori Lennemann, Paramedic, fourteen (14) years.

There were no part-time service anniversaries this month.

CLOSING COMMENTS:

Vice-Chairperson Ruzicka hopes everyone stays well.

Director Gay expressed her special thanks to the crews and staff.

Director Ott stated that she agreed with both previous statements and appreciates the huge commitments that the staff is making.

Director Horn expressed his thanks to everyone for sticking with it. Also, he inquired if a District employee had had a serious injury. Chief Appleton replied that there is an employee out of work due to a work related injury.

Chairman Paul stated, "Ditto to everything, and thanks to everyone."

NEXT MEETING:

The next regular monthly meeting will occur on Wednesday, June 24, 2020, at 6:00 p.m. It will be conducted at House #4. Mr. Bishop stated that he will be unavailable and an associate of his will attend in his place.

EXECUTIVE SESSION: None

ADJOURNMENT:

There being no further business to come before the Board, Director Horn motioned to adjourn. Director Gay seconded.

A vote was taken, and the motion passed unanimously, 5 to 0, at 6:25 p.m.


Cathy Wooldridge - Secretary of the Board



Board approved, signed, and sealed on: 6-24-20