

**The Minutes of the 547th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
May 24, 2023**

OPEN MEETING:

The 547th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Lynne Ruzicka at 6:04 p.m. on Wednesday, May 24, 2023. The meeting was conducted at Station 4.

ROLL CALL:

Directors and Administrative Personnel – Vice-Chairperson Jeremy Day conducted a roll call of those in attendance. In addition to himself, Chairperson Lynne Ruzicka, Director Mark Paul, Director Andrew West, Director Mandy Dockery, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Josh Hemmelman, Chief Training Officer Corey Golec, Office Manager Jennifer Ello, and Mr. Mark Bishop, Legal Counsel for the District, were present. Both Secretary Tara Mueller and Mr. Rick Rognan, Treasurer for the District, were expected to arrive late.

PLEDGE OF ALLEGIANCE:

The group recited the Pledge of Allegiance.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Ruzicka welcomed everyone.

Public Comments – There were none.

MINUTES:

Approval of the 546th Meeting Minutes from April 26, 2023 – Director Paul motioned to approve the meeting minutes as presented. Director West seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

A lot of recognition is given during National EMS Week. Chief Appleton congratulated the crews who bust their tails every day.

Chief Appleton explained that due to miscommunication with the Missouri Department of Revenue, the additional Sales Tax will not be collected until July 1st, versus April 1st, as we expected. A lengthy discussion ensued.

Review Completed Patient Surveys – The patient surveys were available for the Directors to review.

Union Business-Shop Steward, Ashley Denman – Ms. Denman stated that there was nothing to present at this time.

Mr. Rognan arrived at 6:15 p.m. and Secretary Mueller arrived at 6:16 p.m.

FINANCIALS:

April 2023 Treasurer's Report – Mr. Rognan reported that the District is 2.43% over budget, approximately \$214,000.00. This is mostly due to the timing of payments. He then reviewed the income and expenditures through the end of April.

Mr. Rognan also explained the GEMT program for the benefit of Director Dockery.

Director Paul motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Vice-Chairperson Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Cancelation Report Summary – The Directors reviewed the detailed report which represented May assignments to the collection agency by EMS/MC. There were 187 accounts, from 2021 and 2022, totaling \$99,508.81.

Vice-Chairperson Day motioned to approve the Cancelation Report Summary. Secretary Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

OLD BUSINESS:

None

NEW BUSINESS:

Technology Upgrade-IPads – Chief Appleton explained that the last IPads that were purchased was in 2018. Each vehicle has one and every station has one and they are necessary tools. Five were just purchased due to emergency needs. Thirteen more are needed. Pricing was obtained from Microsoft, Sam’s Club, Best Buy, and Amazon. There are none available by state contract. There are no discounts to be found. Sam’s Club has the best price, \$5,707.00 for the remaining 13 needed. Discussion occurred. The Board requested that Costco should be checked as well.

Vice-Chairperson Day made a motion authorizing the purchase of 13 IPads and to spend up to \$5,707.00. Director Paul seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

IAFF Trust – STD/LTD/Life Insurance – Hartford Proposal – Chief Appleton explained that the Trust is offering a life insurance, short-term disability insurance, and long-term disability insurance plan, through the Hartford. This is the same coverage we currently have through the Standard. The Hartford plan is for an additional \$25,000.00 life insurance coverage. The plan is \$223.18 less per month and we would receive a three (3) year rate lock. Discussion ensued.

Secretary Mueller motioned to authorize Chief Appleton to change the insurance from the Standard to the Hartford. Vice-Chairperson Day seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0

Project Authorization (FGM) for Station 5 – Chief Appleton reported that the Station 5 project is moving forward. We now need to authorize FGM to move forward from the Master Plan portion to the actual project. The AIA document has been presented for the Board’s approval. Mr. Bishop explained the global agreement that we have with FGM as architects and that each project must be approved like a sub-agreement. Discussion ensued.

Director West made a motion authorizing Chief Appleton to enter into the agreement with FGM for Station 5. Director Paul seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 6 to 0.

Vice-Chairperson Day initiated a group conversation regarding naming the new facility, an honor plate attached, etc.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton stated that going forward, employees will be announced for their full service to the District, not just a full-time date. He then announced the following service anniversaries for May:

Mr. Zac Collings, Paramedic, one (1) year; Mr. Brody Eller, Paramedic, four (4) years; Mr. Josue Murillo, Paramedic, four (4) years; Ms. Chynna Tame, Paramedic, four (4) years; Mr. Brandon Treiber, Paramedic, nine (9) years; Ms. Jessica Clark, Paramedic, twelve (12) years; Ms. Mary Bryant, Paramedic, sixteen (16) years; Mr. Corey Golec, Paramedic/Chief Training Officer, sixteen (16) years; Ms. Mary Anne Cody, Paramedic, eighteen (18) years; and Ms. Dori Lennemann, Paramedic, eighteen (18) years.

In addition, he announced the following six (6) Paramedics have been promoted/hired to full-time positions: Mr. Zac Collins, Mr. Nathan Baird, Mr. Danny Parker, Mr. Nick Black, Mr. Jax Trayanoff, and Mr. Andrew Willson.

CLOSING COMMENTS:

There were none.

NEXT MEETING:

The Board set the next meeting date for Wednesday, June 28, 2023, at 6:00 p.m., at Station 4.

EXECUTIVE SESSION:

Chairperson Ruzicka motioned to enter into a closed session with closed vote and closed record for the purpose of approval of the Executive Session Minutes from 3/22/23 and consultation with counsel to discuss litigation pursuant to Section 610.021 of the Revised Statutes of Missouri. Secretary Mueller seconded. There being no discussion, a roll call vote was taken as follows: Chairperson Ruzicka, "Yes."; Vice-Chairperson Day, "Yes."; Secretary Mueller, "Yes.", Director Paul, "Yes."; Director West, "Yes."; and Director Dockery, "Yes." The motion passed unanimously, 6 to 0.

The Board left open session at 6:59 p.m.

The Board returned to open session at 7:17 p.m.

ADJOURNMENT:

There being no further business to come before the Board, Chairperson Ruzicka motioned to adjourn. Secretary Mueller seconded. A vote was taken, and the motion passed unanimously, 6 to 0, at 7:17 p.m.



Tara Mueller - Secretary of the Board

Board approved, signed, and sealed on this date:

6-28-2023

