

**The Minutes of the 582nd Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
May 27, 2026**

OPEN MEETING:

The 582nd regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Ruzicka at 6:01 p.m. at Rock Township Ambulance District Station 4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Mark Paul conducted a roll call of those in attendance. In addition to himself, Chairperson Lynne Ruzicka, Vice-Chairperson Tara Mueller, Director Paul Horn, Director Rick Lamborn, Chief Jerry Appleton, Assistant Chief Andrew West, Deputy Chief Sheila Buchheit, Office Manager Jennifer Ello, and Mr. Rick Rognan, Treasurer for the District, were present. Mr. Mark Bishop, Legal Counsel for the District, was not expected to attend.

PLEDGE OF ALLEGIANCE:

The attendees recited the Pledge of Allegiance.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Ruzicka welcomed everyone and acknowledged a large crowd in attendance.

Public Comments – There were none.

MEETING MINUTES:

Approval of the 581st Meeting Minutes from April 22, 2026 – Director Lamborn motioned to approve the minutes as presented. Vice-Chairperson Mueller seconded. There being no discussion, a vote was taken, and the motion passed by majority, 4 to 0, with Chairperson Ruzicka abstaining.

FINANCIALS:

March/April 2026 Treasurer's Report – Mr. Rognan reviewed the revenues and expenditures through the month of April. The District is 0.16% over budget, approximately \$17,000.00.

Secretary Paul made a motion to approve the treasurer's report, to pay all bills, and to approve all payroll expenditures. Director Lamborn seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

May 2026 Cancellation Report – The Directors reviewed the detailed report which represented May assignments to the collection agency by EMS/MC. There were 158 accounts, from 2024, 2025, and 2026, totaling \$73,323.91.

Director Horn motioned to approve the Cancellation Report as presented. Director Lamborn seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton had one item to add to his submitted report and deferred to Assistant Chief West. Assistant Chief West announced the American Heart Association/American Stroke Associations awarded the District the Lifeline-EMS-Gold Achievement Award. It is awarded for evidence-based recognition of patient care and outcomes to the community that we serve.

Review Completed Patient Surveys – There were no surveys for review.

Union Business-Shop Steward, Ashley Denman – Ms. Denman had nothing to present.

OLD BUSINESS:

Swearing-In Board Members – Chairperson Ruzicka led Mr. Brad Parks in taking his Oath of Office. Director Parks was congratulated by the group.

Board Members' Verification Forms (HIPAA) – The Directors executed their forms.

NEW BUSINESS:

Resolution No. 2026-01: Honorary Naming of Administrative Headquarters – Chief Appleton shared the history of Mr. Frank Kutilek's service to the District which began with his contributions in the formation of the District in 1979.

Secretary Paul then read, "*Rock Township Ambulance District Resolution No. 2026-01 Honorary Naming of the Administrative Headquarters.*"

WHEREAS, Frank Kutilek has rendered distinguished service to the Rock Township Ambulance District through exemplary leadership, dedication, and commitment; and

WHEREAS, his contributions have significantly strengthened the administrative operations, institutional integrity, and long-term success of the Rock Township Ambulance District; and

WHEREAS, the Board of Directors desires to recognize and permanently honor Frank Kutilek's legacy and impact on the Rock Township Ambulance District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby approves the honorary naming of the Rock Township Ambulance District's administrative headquarters as the Frank Kutilek Administrative Headquarters; and

BE IT FURTHER RESOLVED, that this designation shall serve as a lasting tribute to Frank Kutilek's leadership, service, and enduring contributions; and

BE IT FURTHER RESOLVED, that management is authorized and directed to take all necessary actions to implement this resolution, including signage, commemorative materials, and related communications.

ADOPTED by the Board of Directors this 27th day of May, 2026."

Chairperson Ruzicka made a motion to adopt Resolution 2026-01. Secretary Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Chief Appleton announced that the new signage on the building has been completed, as well.

Jefferson County Council Member, Mr. Charles Groeteke, thanked Mr. Kutilek and presented him with a proclamation from the County. Missouri State Representative, Ms. Renee Reuter, expressed her thanks to Mr. Kutilek and presented him with a proclamation from the State.

Mr. Kutilek then shared some of his experiences in serving the District and expressed his gratitude at the honors bestowed upon him that evening.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for May:

Mr. Zac Collins, Paramedic, four (4) years; Mr. Josue' Murillo, Paramedic, and Ms. Chynna Tame, Paramedic, seven (7) years; Mr. Brandon Trieber, Paramedic, twelve (12) years; Ms. Jessica Clark, Paramedic, fifteen (15) years; Mr. Andrew West, Paramedic/Assistant Chief, sixteen (16) years; Ms. Mary Bryant, Paramedic, and Mr. Corey Golec, Paramedic/Division Chief of Training, nineteen (19) years; and Ms. Mary Anne Cody, twenty-one (21) years.

Pinning Ceremony – Assistant Chief West introduced Mr. Jeff Cedra, Paramedic. Mr. Cedra was recently appointed to the position of Lieutenant on B Shift. Assistant Chief West led Mr. Cedra in taking his Oath of Office. Mr. Cedra's family was present and his daughter participated by pinning him. The group congratulated Lieutenant Cedra.

Assistant Chief West introduced Mr. Ron Lipp, Paramedic. Mr. Lipp was recently appointed to the position of Lieutenant on A Shift. Assistant Chief West led Mr. Lipp in taking his Oath of Office. Mr. Lipp's wife was present and participated by pinning him. The group congratulated Lieutenant Lipp.

Assistant Chief West introduced Mr. Rich Parks, Paramedic. Mr. Parks was recently appointed to the position of Lieutenant on B Shift. Assistant Chief West led Mr. Parks in taking his Oath of Office. Mr. Park's family was present and his wife participated by pinning him. The group congratulated Lieutenant Parks.

Assistant Chief West introduced Ms. Ashley Denman, Paramedic. Ms. Denman was recently appointed to the position of Lieutenant on C Shift. Assistant Chief West led Ms. Denman in taking her Oath of Office. Ms. Denman's family was present and her sons participated by pinning her. The group congratulated Lieutenant Denman.

CLOSING COMMENTS:

Chairperson Ruzicka thanked everyone and offered congratulations to everyone.

Director Lamborn said that it has been a pleasure to serve on the Board. However, he has had a life change and will be moving to Texas for his wife's dream job, so this will be his last meeting.

Secretary Paul said that it was a pleasure serving on the Board with Mr. Kutilek.

Director Horn thanked everyone for coming to the meeting. He said he has enjoyed serving with both the current and past Directors. He also hopes that the Paramedics stay safe.

NEXT MEETING:

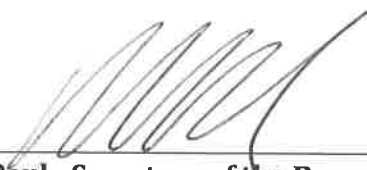
The Board set the next regular monthly meeting date for Wednesday, June 24, 2026, at 6:00 p.m., at Station 4.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business to come before the Board, Secretary Paul motioned to adjourn. Director Lamborn seconded. A vote was taken, and the motion passed unanimously, 6 to 0, at 6:43 p.m.



Mark Paul - Secretary of the Board



Board approved, signed, and sealed on this date: June 24, 2026