

**The Minutes of the 575th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
October 22, 2025**

OPEN MEETING:

The 575th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Tara Mueller at 6:00p.m. at Rock Township Ambulance District Station 4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Mandy Dockery conducted a roll call of those in attendance. In addition to herself, Chairperson Tara Mueller, Vice-Chairperson Jeremy Day, Director Lynne Ruzicka, Director Paul Horn, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, were present. Director Mark Paul was expected to arrive late, and Assistant Chief Andrew West and Chief Training Officer Corey Golec were attending an EMS conference out of town.

PLEDGE OF ALLEGIANCE:

The attendees recited the Pledge of Allegiance.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Mueller welcomed everyone to the meeting.

Public Comments – There were none.

MEETING MINUTES:

Approval of the 574th Meeting Minutes from September 24, 2025 – Vice-Chairman Day motioned to approve the minutes as presented. Chairperson Mueller seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0, with Vice-Chairperson Day abstaining.

Approval of the Executive Session Minutes from September 24, 2025 – Chairperson Mueller motioned to approve the minutes as presented. Secretary Dockery seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0, with Vice-Chairperson Day abstaining.

FINANCIALS:

September 2025 Treasurer's Report – Mr. Rognan reviewed the revenues and expenditures, and year-to-date balances of each, through the end of September. The District is 3.38%, about \$340,000.00, under budget at this time.

Vice-Chairperson Day motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Horn seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

October 2025 Cancellation Report – The Directors reviewed the detailed report which represented October assignments to the collection agency by EMS/MC. There were 198 accounts, from 2024 and 2025, totaling \$89,998.40.

Chairperson Mueller motioned to approve the Cancellation Report as presented. Vice-Chairperson Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:

Chief's Comments – In addition to the Chiefs' reports that were provided, Chief Appleton informed the group that the internet is due to be installed at Station 5 on October 28th.

Review Completed Patient Surveys – There were none.

Union Business-Shop Steward, Ashley Denman – Ms. Denman stated she had nothing to present at that time and was looking forward to the negotiations committee meeting next week.

OLD BUSINESS:

None.

NEW BUSINESS:

Station 3: Awarding of Bids – Mr. Jerrod Joggerst (FGM) – Mr. Jerrod Joggerst from FGM, and Mr. Colin Rogers (CMAR) and Mr. Alec Stacey (Project Manager) from Brockmiller Construction, were in attendance and presented information to the Board. Bids were opened on October 16th. A Bid Summary Sheet was presented which included three (3) Alternates to consider (1- a patio cover, 2 - stone exterior versus brick, and 3 - wood cabinets versus laminate). A lengthy group discussion ensued.

Director Paul arrived at 6:23 p.m.

The Board agreed to Alternate 1 (patio cover) and Alternate 3 (wood cabinets).

Director Ruzicka made a motion approving the base bid with Alternates 1 and 3. Chairperson Mueller seconded. There being no further discussion, a roll call vote was taken as follows: Chairperson Mueller, "Yes."; Vice-Chairperson Day, "Yes."; Secretary Dockery, "Yes."; Director Ruzicka, "Yes."; Director Paul, "Yes."; and Director Horn, "Yes." The motion passed unanimously, 6 to 0.

Chairperson Mueller motioned to authorize Chief Appleton to sign the applicable GMP to proceed. Secretary Dockery seconded. There being no discussion, a roll call vote was taken as follows: Chairperson Mueller, "Yes."; Vice-Chairperson Day, "Yes."; Secretary Dockery, "Yes."; Director Ruzicka, "Yes."; Director Paul, "Yes."; and Director Horn, "Yes." The motion passed unanimously, 6 to 0.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for October:

Mr. Danny Parker, Paramedic, three (3) years; Ms. Nichole Stevison, Paramedic, and Ms. Ashley Baird, Paramedic, five (5) years; Ms. Kate Reed, Lieutenant/Paramedic, eight (8) years; Ms. Ashley Denman, Paramedic, nine (9) years; Mr. Dale McCarthy, Lieutenant/Paramedic, eleven (11) years; Ms. Kathryn McClune, Paramedic, Mr. Dennis Fouts, Paramedic, and Mr. Terry Machisen, Battalion Chief/Paramedic, twenty-six (26) years; Ms. Lara Eppel, Paramedic, thirty-seven (37) years, and Mr. Milton Cook, EMT, forty-two (42) years.

CLOSING COMMENTS:

Director Horn will be unable to attend the work session and wished everyone a good Thanksgiving. He also inquired about advertising for the opening of Station 5. Chief Appleton replied that it will be in the Leader newspaper in addition to posting on social media platforms.

Secretary Dockery is also unavailable to attend the work session and encouraged everyone to practice good hand-washing and illness prevention.

Chairperson Mueller thanked everyone for their service.

Director Day mentioned trunk or treats.

Director Ruzicka hoped everyone stays safe.

Director Paul apologized for his tardiness and thanked everyone for everything.

NEXT MEETING:

The Board will hold a Work Session, for the 2026 Budget, on Wednesday, November 5, 2025, at 5:00 p.m., at Station 4, and they set the next regular monthly meeting date for Wednesday, December 3, 2025, at 6:00 p.m., at Station 4.

EXECUTIVE SESSION:

Chairperson Mueller made a motion to enter into a closed session, with closed vote, and closed record, for the purpose of consultation with counsel to discuss real estate and contracts pursuant to Section 610.021 of the Revised Statutes of Missouri. Vice-Chairperson Day seconded. There being no discussion, a roll call vote was taken as follows: Chairperson Mueller, "Yes."; Vice-Chairperson Day, "Yes."; Secretary Dockery, "Yes."; Director Ruzicka, "Yes."; Director Paul, "Yes."; and Director Horn, "Yes." The motion passed unanimously, 6 to 0.

The Board left open session at 6:39 p.m.

The Board returned to open session at 7:12 p.m.

ADJOURNMENT:

There being no further business to come before the Board, Chairperson Mueller made a motion to adjourn. Vice-Chairperson Day seconded. A vote was taken, and the motion passed unanimously, 6 to 0, at 7:12 p.m.


Mandy Dockery - Secretary of the Board

Board approved, signed, and sealed on this date: 12/23/25

