

**The Minutes of the 516th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
October 28, 2020**

OPEN MEETING:

The 516th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Ruzicka at 6:03 p.m. on Wednesday, October 28, 2020. The meeting was conducted at House #4.

ROLL CALL:

Directors and Administrative Personnel – Chairperson Lynne Ruzicka, conducted a roll call of those in attendance. In addition to herself, Vice-Chairman Mark Paul, Director Lindsay Sleet, Director Jeremy Day, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, were all present. Secretary Christy Gay and Director Paul Horn were absent.

Vice-Chairman Paul motioned to excuse Secretary Gay from the meeting. Director Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0.

Director Day motioned to excuse Director Horn from the meeting. Vice-Chairman Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0.

PLEDGE OF ALLEGIANCE:

The group recited the Pledge of Allegiance.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Ruzicka welcomed everyone to the meeting.

Public Comments – There were none.

Additional Item:

Chairperson Ruzicka made a motion to authorize Chief Appleton to act as Secretary in the absence of Director Gay. Vice-Chairman Paul seconded the motion. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0.

MINUTES:

Approval of the 515th Meeting Minutes from September 23, 2020 – Director Day motioned to approve the last meeting minutes as presented. Director Sleet seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0.

Director Horn joined the meeting via telephone at 6:10 p.m.

FINANCIALS:

September 2020 Treasurer's Report – Mr. Rognan reviewed the income and expenses for September.

Director Day motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Sleet seconded. There being no discussion, a vote was taken, and the motion passed by majority, 4 to 0, with Director Horn abstaining.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

New House #1 (Arnold) update: The framing is nearly finished, the bay walls are complete, flatwork and grading should be completed next week in addition to the retaining walls, brickwork, and roof trusses starting next week. The hope is to be working indoors before winter sets in.

New House #2 (Fenton) update: All of the grading is complete. Footings will begin as soon as the ground dries up. This project is about two (2) months behind the Arnold project.

Meetings have been occurring with our brokers regarding renewals for healthcare, dental, life, and workers' compensation insurance. Chief Appleton is recommending a virtual Board work session on November 11th to review the proposals that Mr. David McKinney will have prepared.

A budget meeting was attended by Administration, Treasurer Rognan, and members of the Budget Committee. A draft Operating Budget is nearly complete, and will be ready for the Board's review soon.

We have been hosting trainings again and just finished TECC for Fire and EMS, as well as Law Enforcement. Deputy Chief West gave an overview of the TECC training.

The new J.C. 911 Dispatch CAD System is still having problems. We have been working with all other agencies, as well as J.C. 911 Dispatch, to get the system up to date with some much needed changes.

Chief Appleton reminded the group of the upcoming November 7th Board training that is being hosted by RTAD.

He also reminded the Directors that he will be on vacation from November 13 through November 22.

Review Completed Patient Surveys – There were none.

Union Business-Shop Steward, Ashley Denman – Ms. Denman read a letter from the union employees thanking the Board and Administration for allowing them to participate in the hiring, the training, and the budget planning. The Board thanked Ms. Denman for her time.

OLD BUSINESS:

None

NEW BUSINESS:

Guardian Dental Insurance Renewal – Chief Appleton notified the Board that Guardian issued the District a two-year rate freeze. Benefits will remain the same and our premiums will not increase for 2021. Discussion occurred.

Vice-Chairman Paul motioned to renew the District's dental insurance coverage with Guardian. Director Sleet seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

(Additional Item) The Standard Life Insurance Renewal – Chief Appleton reported that The Standard issued the District a three (3) rate freeze. Benefits will remain the same (life, STD, & LTD) and our premium will not increase for 2021.

Vice-Chairman Paul motioned to renew the District's Life, STD, & LTD insurance coverage with The Standard. Director Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Covid-19 Stimulus/CARE Act Funding – Chief Appleton reported that we have heard nothing from the County regarding the Covid Stimulus funding. Discussion ensued.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton reported that the seven (7) newly hired part-time Paramedics are performing their third person ride-alongs now. There will be three (3) more to start in November. They are a great group of people and we are very happy they are here.

Mr. Jim Bierman, Paramedic, is resigning his full-time position. The District wishes him well with his new position.

He then announced the following service anniversaries for October:

Full-Time: Mr. Jim Bierman, Paramedic, seven (7) years; Ms. Lara Eppel, Paramedic, thirty-two (32) years; and Mr. Milton Cook, EMT, thirty-seven (37) years.

There were no Part-Time anniversaries for September.

Trends and Statistics – There was nothing to present.

CLOSING COMMENTS:

The Directors shared their appreciation and words of encouragement to the staff of the District.

NEXT MEETING:

The group discussed scheduling a work session and changing the November meeting date. After review of their calendars, it was determined that a Board Work Session will be held, virtually, at 5:30 p.m. on Wednesday, November 11th, and the next regular monthly meeting was set for Wednesday, December 2, 2020, at 6:00 p.m., at House #4.

EXECUTIVE SESSION:

Chairperson Ruzicka motioned to enter into a closed session with closed vote and closed record for the purpose of approval of the last Executive Session Minutes, personnel, and preparing for labor contract discussions pursuant to Section 610.021 of the Revised Statutes of Missouri. Vice-Chairman Paul seconded the motion. There being no discussion, a roll call vote was taken as follows: Chairperson Ruzicka, "Yes."; Vice-Chairman Paul, "Yes."; Director Horn, "Yes."; Director Sleet, "Yes."; and Director Day, "Yes." The motion passed unanimously, 5 to 0.


The Board left open session at 6:53 p.m.

The Board returned to open session at 7:41 p.m.

ADJOURNMENT:

There being no further business to come before the Board, Vice-Chairman Paul motioned to adjourn. Director Day seconded.

A vote was taken, and the motion passed unanimously, 4 to 0, at 7:42 p.m.



Christy Gay - Secretary of the Board



Board approved, signed, and sealed on: Dec 2, 2020