

**The Minutes of the 515th Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
September 23, 2020**

PUBLIC HEARING:

A Public Hearing was held on Wednesday, September 23, 2020. Chairperson Ruzicka called the hearing to order at 6:00 p.m. at Rock Township Ambulance District House #4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Christy Gay conducted a roll call of those in attendance. In addition to herself, Chairperson Lynne Ruzicka, Vice-Chairman Mark Paul, Director Lindsay Sleet, Director Jeremy Day, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, were all present.

Vice-Chairman Paul made a motion to excuse Director Paul Horn from the hearing. Director Day seconded.

There begin no discussion, a vote was taken, and passed unanimously, 5 to 0.

Discussion - Mr. Rognan explained the supporting documents regarding Resolution #2020-03, the setting of the 2020 tax rate. There was a 2.13% increase in the District's assessed valuation. After applying the sales tax rollback of \$0.0796, the resulting general tax rate is \$0.1255, plus the debt service tax rate of \$0.0839, for a total tax rate for 2020 of \$0.2094 per one-hundred dollars (\$100.00) assessed valuation. Based on the total Assessed Valuation of \$1,347,409,391.00, the anticipated tax revenue for the 2021 Budget Year is \$2,821,475.00.

Chairperson Ruzicka requested comments from those present. There were none.

Resolution Number 2020-03 – Director Day motioned to adopt Resolution Number 2020-03 (setting the 2020 tax rate at \$0.2094 and all future collections 100% reimbursement). Director Sleet seconded.

There being no discussion, a roll call vote was taken as follows: Chairperson Ruzicka "Yes."; Vice-Chairman Paul, "Yes."; Secretary Gay, "Yes."; Director Sleet, "Yes."; and Director Day, "Yes." The motion passed unanimously, 5 to 0.

Chairperson Ruzicka closed the Public Hearing at 6:11 p.m.

OPEN MEETING:

The 515th regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Ruzicka at 6:11 p.m. on Wednesday, September 23, 2020. The meeting was conducted at House #4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Christy Gay conducted a roll call of those in attendance. In addition to herself, Chairperson Lynne Ruzicka, Vice-Chairman Mark Paul, Director Lindsay Sleet, Director Jeremy Day, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Andrew West, Office Manager Jennifer Ello, Mr. Mark Bishop, Legal Counsel for the District, and Mr. Rick Rognan, Treasurer for the District, were all present. Director Paul was absent and was excused during the Public Hearing.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

VISITORS AND GUESTS:

Acknowledgement – Chairperson Ruzicka welcomed everyone to the meeting.

Public Comments – There were none.

MINUTES:

Approval of the 514th Meeting Minutes from August 26, 2020 –Director Sleet motioned to approve the last meeting minutes as presented. Vice-Chairman Paul seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Approval of the Special Meeting Minutes from September 16, 2020 – Director Day motioned to approve the Special Meeting minutes as presented. Director Sleet seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

FINANCIALS:

August 2020 Treasurer's Report – Mr. Rognan reviewed the income and expenses from August. At the close of August, the District is about \$44,000.00 under budget.

Vice-Chairman Paul motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Sleet seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

It's been another busy month. The cradle points are in and running. The firewall was antiquated and has been replaced. The current data plans will be dropped as the renewals come in. The telephone bill amounts should decrease.

New House #1 (Arnold) update: the footings and foundation are in, utilities forthcoming.

New House #2 (Fenton) update: the old house is gone and trees are coming out.

The County received the District's funding request.

Next month will be very busy with the end of year meetings, insurance renewals, and building projects.

The new Jefferson County 911 CAD system is in service. There have been some issues.

The group discussed holding additional meetings, via the internet, to accommodate committees' needs and the other end of year tasks.

Review Completed Patient Surveys – There were none.

Union Business-Shop Steward, Ashley Denman – Ms. Denman had nothing to present.

OLD BUSINESS:

None

NEW BUSINESS:

Protocol Compliance Policy 5.5b – Chief Appleton explained that through Dr. Siegler's suggestion, this policy has been drafted. The Missouri State Statutes allow for it. Discussion ensued.

Vice-Chairman Paul motioned to adopt the Protocol Compliance Policy 5.5b. Director Sleet seconded.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Mobile Data Terminal Mounting Hardware – Capital Expense – Chief Appleton reported that Jefferson County 911 Dispatch Center supplied the District with new terminals for their new CAD system. However, the hardware (mounts and cradles) to mount the terminals in the ambulances was not supplied. JC 911 has already obtained bids and the District may use the company that was awarded the bid. Upon our own review, no other company can meet that bid. Discussion ensued.

Secretary Gay made a motion to approve the purchase of the mounting hardware for the price of \$6,595.00. Director Sleet seconded the motion.

There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for September:

Full-Time: Mr. Alex Wilson, Paramedic, five (5); Ms. Stephanie Franklin, Paramedic, twenty-two (22); and Mr. Jerry Kister, Paramedic, twenty-three (23) years.

There were no Part-Time anniversaries for September.

Chief Appleton announced that the District made offers of part-time employment to eight (8) Paramedics. Six (6) of them have accepted, so far.

Trends and Statistics – There was nothing to present.

CLOSING COMMENTS:

Vice-Chairman Paul extended his thanks to everyone for everything they are doing, especially because everything is very weird out there.

Director Day expressed that the District is pretty fortunate in these times. With a growing community, the District will need to adjust with the times.

Secretary Gay stated that she donates blood at every District sponsored Blood Drive and believes it is vital that the District continues to make efforts to be involved in the community.

Chairperson Ruzicka thanked everyone for all of their hard work.

NEXT MEETING:

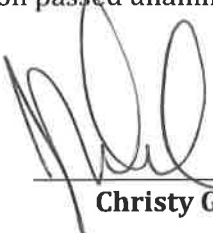
The next regular monthly meeting was set for Wednesday, October 28, 2020, at 6:00 p.m., at House #4.

ADJOURNMENT:

There being no further business to come before the Board, Vice-Chairman Paul motioned to adjourn. Secretary Gay seconded.

A vote was taken, and the motion passed unanimously, 5 to 0, at 6:43 p.m.




Chief for the Secretary
Christy Gay - Secretary of the Board

Board approved, signed, and sealed on: 10/28/2020