

**The Minutes of the 563rd Meeting
of the ROCK TOWNSHIP AMBULANCE DISTRICT BOARD OF DIRECTORS
September 25, 2024**

PUBLIC HEARING:

A Public Hearing was called to order by Chairperson Jeremy Day at 6:03 p.m. on Wednesday, September 25, 2024, at Rock Township Ambulance District Station #4.

ROLL CALL:

Directors and Administrative Personnel – Secretary Mandy Dockery conducted a roll call of those in attendance. In addition to herself, Chairperson Jeremy Day, Vice-Chairperson Tara Mueller, Director Lynne Ruzicka, Director Mark Paul, Chief Jerry Appleton, Deputy Chief Sheila Buchheit, Deputy Chief Joshua Hemmelman, Chief Training Officer Corey Golec, Office Manager Jennifer Ello, Mr. Rick Rognan, Treasurer for the District, and Mr. Mark Bishop, Legal Counsel for the District, were present.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

Discussion of Resolution 2024-02: Setting the 2024 Tax Rate – Chairperson Day requested comments from those present several times. There were no comments made.

Vice-Chairperson Mueller made a motion to close the Public Hearing. Director Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0, at 6:05 p.m.

OPEN MEETING:

The 563rd regular monthly meeting of the Rock Township Ambulance District Board of Directors was called to order by Chairperson Jeremy Day at 6:05 p.m.

VISITORS AND GUESTS:

Acknowledgement – There were no visitors or guests acknowledged.

Public Comments – There were none.

MINUTES:

Approval of the 562nd Meeting Minutes from August 28, 2024 – Chairperson Day motioned to approve the meeting minutes as presented. Director Ruzicka seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0, with Secretary Dockery abstaining.

Approval of the Executive Meeting Minutes from August 28, 2024 – Vice-Chairperson Mueller motioned to approve the meeting minutes as presented. Director Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 4 to 0, with Secretary Dockery abstaining.

Approval of the Special Meeting Minutes from September 18, 2024 – Director Ruzicka motioned to approve the meeting minutes as presented. Director Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

FINANCIALS:

August 2024 Treasurer's Report – Mr. Rognan reviewed the revenues and expenditures for the year, through the month of August. The District is 4.22% under budget, approximately \$399,000.00. Discussion occurred regarding sales tax and the Missouri Statutes.

Director Paul motioned to approve the Treasurer's Report, to pay all bills, and to approve all payroll expenditures. Director Ruzicka seconded. There being no further discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

September Cancellation Report – The Directors reviewed the detailed report which represented September assignments to the collection agency by EMS/MC. There were 202 accounts, from 2022, 2023, and 2024, totaling \$116,143.44.

Vice-Chairperson Mueller motioned to approve the Cancellation Report. Chairperson Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

COMMUNICATIONS:

Chief's Comments – Chief Appleton reported the following:

Construction on Station #5 is moving forward. They are catching up from all the rain days. They are expecting to be under roof by the end of November, and to reach substantial completion by July of 2025.

The spot survey for the sewer has been completed.

Five District leaders attended the EMS World Expo recently. Chief Appleton felt it was one of the best conferences he had attended. He gave a special “thank you” to Deputy Chief Buchheit for handling everything so well at the District while everyone attended the conference.

Chief Travis Williams of the Jefferson County 9-1-1 Dispatch Center is retiring. The center will be selecting a new chief and the announcement is expected by mid-October.

An ad has been placed in the Leader for the vacancy on the Board. Discussion ensued regarding holding a special meeting on October 16th to interview candidates.

Review Completed Patient Surveys – The Directors reviewed and discussed a patient survey.

Union Business-Shop Steward, Ashley Denman – Ms. Denman had nothing to present at this time.

OLD BUSINESS:

Succession Plan – Chief Appleton reported that the committee has finished the job descriptions and is hoping to submit something to the Board soon.

NEW BUSINESS:

Resolution 2024-02: Setting the 2024 Tax Rate – The general fund tax levy will be set at \$.0865 per one-hundred dollars assessed valuation and the debt service tax levy will be set at \$.1000 per one-hundred dollars assessed valuation.

Vice-Chairperson Mueller motioned to adopt Resolution 2024-02 Setting the 2024 Tax Rate. Director Paul seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

Provider Participation Agreement – Missouri EMS Agent Corporation – Chief Appleton explained that this agreement relates to the State’s distribution of funds, that are now available, to help cover some of the cost for the mental health initiatives that were passed by the Board several months ago. Mr. Bishop has reviewed the agreement.

Director Paul motioned to enter into an agreement with the Missouri EMS Agent Corporation and to authorize Chief Appleton to execute the agreement. Chairperson Day seconded. There being no discussion, a vote was taken, and the motion passed unanimously, 5 to 0.

GOOD AND WELFARE:

Acknowledgement of employee promotion and service – Chief Appleton announced the following service anniversaries for the month of September:

Mr. Nick Farrel, Paramedic, twenty-nine (29) years.

Chief Appleton announced the resignation of Deputy Chief Medical Officer Josh Hemmelman and expressed his appreciation of all of Josh's efforts.

CLOSING COMMENTS:

Secretary Dockery said that she has heard great things about Chief Training Officer Golec.

Vice-Chairperson Mueller expressed her appreciation for being able to ride on the Grand Marshall's float at the Arnold Days parade. She said she had a great time and received wonderful responses from the community about the District. Discussion ensued which included Chairperson Day thanking her for filling in for him, on the float, since he was ill, and Director Paul commenting that the community's reception of the District may be because the District has always been transparent about the needs of the District.

NEXT MEETING:

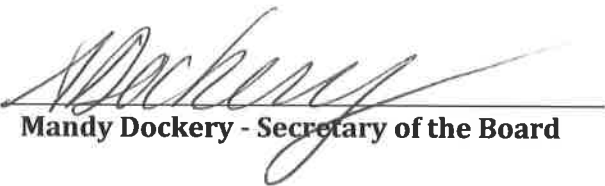
A special meeting was set for 6:00 p.m. on Wednesday, October 16, 2024, at Station #4, for Board candidate interviews only. The next regular monthly meeting date was set for Wednesday, October 23, 2024, at 6:00 p.m., at Station #4.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business to come before the Board, Director Ruzicka made a motion to adjourn. Director Paul seconded. A vote was taken, and the motion passed unanimously, 5 to 0, at 6:47 p.m.


Mandy Dockery - Secretary of the Board



Board approved, signed, and sealed on this date: 10/23/24